



**Indian Institute of Information Technology Design and Manufacturing, Kurnool,
Andhra Pradesh**

(An Institute of National Importance fully funded by MHRD, Govt. of India)

IIITDM/Advt/2019-2020/2

Dated: May 28, 2019

RECRUITMENT OF STAFF (On Contractual)

Indian Institute of Information Technology Design and Manufacturing, Kurnool is an autonomous institute established in 2015 by the Ministry of Human Resource Development, Government of India. It is a Centre of Excellence for pursuing Design and Manufacturing oriented Engineering Education and Research and for promoting competitive advantage of Indian products in global markets

IIITDM Kurnool invites applications for following positions on **contractual basis**.

S.No.	Name of Post	Vacancy
1	Consultant (Civil Engineer)	1
2	Training and Placement Coordinator	1
3	Senior Network Administrator (Internet, Website and NKN)	1
4	ICT, MIS and MOOCS Coordinator	1

Qualification & Experience

1. Consultant Civil Engineer

The development of building and other infrastructure works are being undertaken for IIITDM Kurnool in its permanent campus at Kurnool. In this regard, it is proposed to appoint an exclusive experienced officer as Consultant Engineer to deal with the matters related to preparation and evaluation of technical drawings, building estimates and to assist Director, IIIT Kurnool in matters related to the development of infrastructure of IIIT Kurnool.

The incumbent of the post is expected to have rich-experience in planning and construction, maintenance of building, roads and preparation, evaluation of technical drawings, building estimates and CPWD procedures.

Essential Qualifications:

- Diploma/B.E./B.Tech. in Civil Engineering from a recognized University or Institute or equivalent, and
- Twelve years' experience in planning, construction and execution of civil engineering projects, out of which 5 years not below the level of Executive Engineer in PSUs/ University/ CPWD/ PWD/ Reputed Private Construction Companies.

Desirable:

Experience in building construction and in Formulation/Implementation /Construction of academic / administrative buildings infrastructures preferably in educational organizations and allied sectors.

Remuneration: Decided based on experience and knowledge (RS 60,000 - Rs 70,000).

Period of engagement:

The initial hiring shall be for a period of one year which may be extended subject to requirement and satisfactory performance.

2. Placement Coordinator Cum Public Relation Officer

1	Essential Qualifications	Postgraduate degree preferable with professional qualification like MBA with Good academic record.
2	Experience	Minimum 5 year experience in Placement / HR activities in reputed Organizations.
3	Job Profile	<p>The Placement Coordinator will be responsible for facilitating job placements of graduating students from IIITDM. Towards this end, the placement Coordinator will:-</p> <ul style="list-style-type: none">• Create and implement a framework for training (behavioral and skill based) for students• Organize regular sessions for students to orient them about employment options and career pathways.• Communicate and interact with reputed companies and facilitate their participation in the placement process.• Public relations: Anchor the process of developing the campus, Annual Reports, Brochures, conduct exhibitions, display materials in exhibitions and other forums.• Design and plan the placement brochure which would be sent across to the organizations.• Facilitate feedback from the organizations who have participated in the placement process and have employed IIITDM graduates in the past and use the same to better the process.• Facilitate smooth communication between placement committee members, students interested in placements, faculty and Institute authorities who are part of the placement committee and organizations showing interest in campus placement process.• Create and maintain MIS report of the placement process.• Any other responsibilities / tasks assigned from time to time by the competent Authority of IIITDM Kurnool.
4	Monthly Compensation	Suitable remuneration will be decided based on experience and Knowledge (Rs 80000-Rs90000) This compensation is inclusive of outstation travel and candidates should stay compulsorily at least 4 days in the campus.

3. Senior Network Administrator (Internet, Website and NKN)

Educational Qualifications:

First class Master's Degree with at least 10 years' experience in networking, design and management of website and NKN related areas.

Desirable: CCNA and MCSA Certifications

Remuneration: Decided based on experience and knowledge (Rs 25,000 - Rs 30,000).

Working Days: Candidate should work for 26 days per month.

Period of engagement: The initial hiring shall be for a period of one year which may be extended subject to requirement and satisfactory performance

Work Experience:

- Network Management
- Handling and installation of IOS Platforms
- Expertise in designing IP scheme.
- Configuration and maintenance of various Routing Protocols
- Cisco Tools

4. ICT, MIS and MOOCS Coordinator

Educational Qualifications:

First class B Tech in CSE or Equivalent or M.Tech /M.S in CSE or equivalent or MCA.

Desirable: Experience in configuring and managing MOOCS/Moodle systems, exposure on ICT tools and assist the administration in configuring and deploying the tools and configuration and management of MIS. Candidates should have at least 3 years' experience in the fields of handling ICR, MIS and MOOCS.

Remuneration: Decided based on experience and knowledge (Rs 30,000 - Rs 35,000).

Working Days: Candidate should work for 26 days per month.

Period of engagement: The initial hiring shall be for a period of one year which may be extended subject to requirement and satisfactory performance

For all above position, the application form complete (in prescribed format) in all respects along with self-attested certificates in support of qualifications and experience in an envelope super-scribing of "Application for the post of _____" send to the following address.

It must reach to the following address on or before 12th June, 2019

To,

**The Registrar(i/c),
Indian Institute of Information Technology, Design and Manufacturing, Kurnool
Near Dinnidevarapadu Village, Jaganathagattu
Kurnool,
Andhra Pradesh – 518007**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY****DESIGN AND MANUFACTURING, KURNOOL**

(An Institute of National Importance funded by MHRD, Govt. of India)

Jagannathagattu, Dinnevarapadu, Kurnool-518007, Andhra Pradesh

1. Advertisement No.	Advt.No.	Affix Photograph with light back ground
2. Post Applied for		
3. Name in Full		
4. Name of Father / Husband / Guardian		
4. Address for Communication		
Phone No.	Landline:	Mobile:
Email		
5. Permanent Address		
Phone No.	Landline:	Mobile:
6. Date of Birth (dd/mm/yy)	/ /	Age: Y M
7. Nationality		
8. Sex	Male / Female	
9. Present Position / Designation & last pay drawn.		

10. Educational Qualifications (Starting with SSLC)

Sl No	Degree	Branch	Institution / University	Year of Entry	Year of leaving	Percent age / Grade	Regular / Part time / Distance

11. Work Experience in industry (in reverse chronological order) (Total Experience.....Years... Months)

Sl No	Name of the Organization	Designation held	Date of joining (dd-mm-yy)	Date of leaving (dd-mm-yy)	Duration (YY-MM)	Total Emolument (per annum)

12. Details of publications (Journals, Conference papers, Books, Articles, etc.) if applicable

--

13. State any worth mentioning achievements/awards/medals/certification courses etc.

--

12. Names and addresses including email, fax, tel. no., of three Referees.
(At least one of them should be familiar with your recent work); Referees will be contacted by the Institute.

Name :
Address :

Email :

Name :
Address :

Email :

Name :
Address :

Email :

13. Any other information you wish to mention:

UNDERTAKING

I hereby declare that I have carefully read and understood the instructions and all information furnished in this form as well as the attached sheets are true and correct to the best of my knowledge and belief. I fully understand that if it is found later that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Date :
Place :

(Signature of Applicant)

Note: Please attach your updated brief resume.