



चना प्रौद्योगिकी अभिकल्पना एवं विनिर्माण संस्थान, कर्नूल

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING, KURNOOL

Jagannathagattu, Dinnedevaram, Kurnool-518007, Andhra Pradesh, INDIA

(An Autonomous Institute under MHRD, Govt. of India) Ph: 08518-289115

NESCAFE/COFFEE DAY EXPRESS/BRU/AMUL STALL CONTRACT **TENDER NOTICE**

Last Date of Submission of Tender : 17.07.2019 till 2.00 P.M.

Date of Opening of tender : 17.07.2019 at 4.00 P.M.

Security Deposit : Rs. 5000.00

- ❖ Tenders are invited to establish and run a State-of-Art Modern Nescafe/ Coffee Day Express/Bru /Amul Stall at IIITDM KURNOOL.
- ❖ Duly filled tender form documents in a sealed envelope should personally delivered or sent by registered post only so as to reach the Institute by 17.07.2019 till 2.00 P.M
- ❖ Tender will be opened on 17.07.2019 at 4.00 P.M.
- ❖ For more details, please refer terms and conditions for Nescafe/ Coffee Day Express/ Bru/ Amul Stall.
- ❖ Institute reserves the right to accept/reject any or all tender without assigning any reason thereof.
- ❖ Before submitting the tender, the service provider is advised to visit the Institute to apprise himself of the logistics of the prospective assignment
- ❖ The Stall is a facility provided to the students and staff in addition to the regular student mess. The Coffee shop will be open on all days.
- ❖ The Stall is open to students / Faculty/staff and others visitors. Approximately 460 Students & Staffs are expected to utilize the facility.
- ❖ The Stall is required to be run compulsory throughout the year and thorough the day of working time form **08.00 AM to 6.00 PM**
- ❖ The Registrar (i/c) reserves the right to amend or withdraw any of the terms and conditions mentioned in the tender document or to reject any or all the tenders without giving any notice or assigning any reason and not bound to accept the lowest tender. The decision of the Registrar (i/c), IIITDM KURNOOL in this regard shall be final and binding on all.

RATE OFFERED BY CONTRACTOR

S. No.	Items	Rate
1.	Cardomon Tea	
2.	Tea Bag	
3.	Green Tea	
4.	Nescafe Classic	
5.	Cappuccino	
6.	Mochaccino	
7.	Low sugar cappuccino	
8.	Caffellate	
9.	Cold Coffee	
10.	Ice Tea	
11.	Soup	
12.	Maggie noodles	
13.	Grill Sandwich	
14.	Corn Sandwich	
15.	Muffins	
16.	Brownie	
17.	Hot Dog	
18.	Pasta Sandwich	
19.	Chocolate Shake	
20.	Pack Juice	
21.	Chicken Sandwich	
22.	Chicken Hotdog	
23	Add other items	
24		
25		
26		

Note :- Packed items at MRP.

Seal and Signature of Licensee

IIITDM KURNOOL

PROFORMA TO BE SUBMITTED BY CONTRACTORS/OPERATORS WHILE SUBMITTING SEALED TENDER FOR OPERATING THE STALL AT IIITDM KURNOOL

ORGANIZATION DETAILS

1.	Name of the organization	
2.	Address of the organization	
	Registration No.	
3.	Contact Details	
	• LandLine	
	• Mobile	
	• Email	
4.	Mention	
	• PanNo.	
	• TanNo.	
	• GSTNo.	
	• Registration Details with the Govt. Bodies	
	• VAT (TIN) (Attach Photocopy)	
5.	If a Co-operative Society, please indicate Regn. No. and date of Regn.	
6.	Name of your Bankers & Address	

7.	Any other relevant information including information as to whether he was at any time convicted under the provisions of the Prevention of Food Adulteration Act 1954 and if so the details of the same including the natures of offence for which he was convicted and punishment if any in a case under the said Act is pending that fact may also be started.	
8.	Details of statutory obligations with respect to Employment/Engagement of Staff, payment of wages/salary to staff, other benefits to them; Maintenance of safety & hazards measures/precaution; and operating Eatery Services being fulfilled/observed by the Contractor/Operator.	
9.	Total number of staff and their trade/skill at the disposal of the Contractor/Operator. Indicate no. of women staff separately, if any.	
10.	Whether the Contractor/Operator has qualified trained personnel capable of preparing varied meals, snacks & beverages, and serving them, if so, their number and area of proficiency.	
11.	Mention the names & address of Organizations with whom worked in past ten years.	
12.	Total years of experience of Stall	
13.	Names and address of the organizations with whom presently working and staff deployed at Stall	
14.	Give detail show the units/canteen/supplies, mentioned above, is being supervised by the Proprietor/Head.	
15.	Is there any training mechanism with the Contractor/Operator for the staff, if so give details.	

16.	Is Contractor/Operator capable and willing to organize party or catering services at small and large level in the College campus?	
17.	Complete list of snacks, food and beverage items (Indian and continental), other than ready-made items, the Contractor/Operator is capable and willing to provide.	
18.	List of items & their rates viz. snacks, food and beverage which are presently being prepared and provided at different Canteens being presently operated by the Contractor/Operator.	

NOTE: Attach all relevant documents in support of above statements.

Quotation for License Fee to be paid to the IIITDM KURNOOL

License Fee to be paid to the IIITDM KURNOOL Per Month	
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Declaration

I declare that the information given above is true and correct to the best of my knowledge & belief and nothing has been concealed thereof.

SIGNATURE :

NAME :

FIRMNAME :

DATE :

TERM & CONDITIONS FOR RUNNING THE STALL.

1. Furniture for the Stall will be provided by the licensee.
2. The firm should be registered with an appropriate government agency.
3. The contract shall be initially for a period of one year and may be extended for a further period at the discretion of competent authority.
4. A refundable security of Rs.5000.00 shall be deposited by the Licensee with the Institute on or before the execution of the License Deed.
5. Minimum License Fee will be Rs.500.00 per month or higher bid offered by the Licensee.
6. The minor work (maintenance) will be borne by the Stall contractor.
7. Monthly License Fee and water fee shall be deposited by the Licensee by the 7th of every of month of advance.
8. Monthly electricity charges will be paid by Licensee as per unit given by submeter @ Rs. 8-9 per unit. Water charges will be charged @Rs.100.00 per month. The charges would be deposited by the Licensee by 7th of every month in advance(*subject to change as rates applicable from time to time)
9. If the Licensee fails to pay the License Fee, Water and Electricity Charges in time or does not abide to their terms and conditions of the License, the License will be terminated and it will be awarded to another party.
10. The quality of stuff/material will be of good quality and branded. The prices of all the items shall be fixed in consultation with Institute committee approved by the Registrar I/c and full price list shall be displayed on prominent places.
11. The Licensee shall be personally responsible for strict and genuine compliance of Municipal by laws relating to sanitary conditions and provide liveries to the bearers and waiters of the canteen.
12. Catering shall not be allowed to the outsiders, other than bonafide visitors to the Institute. The Stall will not be closed on any working day except with the prior permission of the Registrar I/c.
13. The Licensee will ensure a reasonably good quality variety and availability for longer hours of eatable items and ensure proper hygiene and aesthetics.

14. Menu and rate list should be displayed in the Stall written with white paint on black.
15. It will be the sole responsibility of the Licensee to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract.
 - a. Minimum Wages Act 1948.
 - b. Employee Provident Fund Act 1952
 - c. Employee State Insurance Act 1948
 - d. Contract Labour (Abolition & Regulation) Act 1970.
 - e. Industrial Employment (standing orders) Act and rules 1946.
 - f. Prohibition of Child Labour Act 1986.
 - g. Payment of Bonus Act and Rules 1965.
 - h. Workmen compensation Act 1923
16. The Licensee shall not serve, except the prior permission of the Registrar in the classrooms.
17. The Registrar reserves the right to reject or accept any tender without assigning any reason whatsoever.
18. Contractor Company must have experience of running the Stall in educational institutions.
19. The licensee shall furnish his shop with high quality furniture and start his business immediately, failing which the license shall be treated as cancelled.
20. Appropriate number of dustbins must be provided by the Licensee to maintain the cleanliness.
21. The agency/firm/company shall use only branded raw materials and best quality for preparing the food. In the event of the quality of the food served being poor or not adhered to the contractual conditions IIITDM Kurnool will be free to impose penalty as deemed for on the agency/firm/company.
22. Stall premises should be neat, clean and hygienic. Strict adherence to the hygienic of stall and its surrounding is essential.
23. Contractor shall be solely responsible in case of incidences of food poisoning and shall bear the complete expenditure arising out of this for medical treatment of the users. In addition, penalty may be imposed on the contractor as decided by the Agency/firm/company Committee for such incidences.
24. The agency/firm/company should ensure that all the employees are free from communicable diseases. Medical Certificate to this effect should be available for inspection by the authorities. If any worker is found medically unfit, he/she may not be given permission to continue his/her duties and contractor has to replace them immediately without fail.

25. All expenses related to the functioning of the employees engaged by the agency/firm/company shall be in the scope of the agency/firm/company.
26. Liability/responsibility in case of any accident causing injury/death to stall worker or any of his staff shall be of the contractor. The Institute authorities shall not be responsible in any means in such cases.
27. The successful tender will have to make an agreement with IIITDM Kurnool on terms and conditions of the contract on a Rs. 100/- stamp paper, the cost of which will be borne by the contracting agency/firm/company.
28. The contracting agency/firm/company shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency.
29. The contracting agency/firm/company shall get suitable instructions from the Registrar / Designated Official of IIITDM Kurnool and shall provide the services promptly as per requirement.
30. The Registrar I/c, IIITDM Kurnool reserves right to withdraw / relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.
31. The Committee of the Institute will over all supervise the stall operations.
32. The company / agency is responsible for removal and disposal of waste / garbage from daily stall operation.
33. The Company / Firm / Agency shall collect the charges from users and the Institute is not responsible for collection of any charges from users.
34. Ensure that all employees are well mannered and display courteous behavior.

TERMINATION:

IIITDM Kurnool reserves the right to terminate the Contract by giving one month's prior written notice of the same and this agreement will stand terminated on the expiry of the one month period (for notice by IIITDM Kurnool) and 3 months period (for notice by agency) provided always that the Company has fulfilled and complied with all its obligations to IIITDM Kurnool in connection with and under this Agreement at the date of such termination.

PENALTY:

Failure to supply food in terms of quality, quantity and as per the menu indicated will attract penalty. For not adhering the contractual conditions, the Agency/firm/company Committee shall be free to impose penalty as deemed fit on the agency/firm/company. Penalty imposed will be adjusted against the Security Deposit.

A. Using poor quality of provisions, items will lead to penalty of Rs. 2,000/- per occasion.

B. Items like Aji-no-motto, Baking soda, colouring items are banned. Using of the banned items will result penalty of Rs.2,000/- per occasion.

C. Stall, utensils, and serving items should be kept clean. Any violation will lead to penalty of Rs.2,000/- per occasion.

Sd/-

**Registrar I/c
IIITDM Kurnool**