

**NOTICE**

Applications in the following proforma are invited from the B. Tech. students of the 3<sup>rd</sup> Semester, who have cleared all the examinations of 1<sup>st</sup> and 2<sup>nd</sup> Semester in the first attempt for **Change of Branch**. Their applications (hard or soft copy) should reach the Office of the Academic Affairs (hard copy) or [academics@iiitk.ac.in](mailto:academics@iiitk.ac.in) (soft copy) on or before **22/07/2019**. A copy of self-attested Grade Sheet of 1<sup>st</sup> and 2<sup>nd</sup> Semester B. Tech. or soft copy of the Grade Sheet and No Objection Certificate from parent/guardian concerned should be enclosed along with the applications. Incomplete applications will be rejected. Application received after the due date shall not be considered. The change of branch shall be done as per Regulations R.5.0 of B. Tech. Degree Programme. No student will be permitted under any circumstances to refuse the Change of Branch offered at a later stage.

Sd/-  
Faculty In-Charge, Academic Affairs

Memo No. IIITDMKL/ACD/2019/07(11)

Dated: 15/07/2019

Copy To:

1. Institute Notice Board
2. All Hostel Notice Boards
3. Faculty In-Charge, Student Affairs
4. All Head of the Departments
5. Faculty In-Charge, Institute Website for information and necessary action
6. P. A. to Director for kind information of the Director

Sd/-  
Faculty-in-Charge, Academic Affairs

## **APPLICATION PROFORMA FOR CHANGE BRANCH**

1. Name:
2. Section:
3. Roll No.:
4. Semester:
5. Existing Branch:
6. CGPA up to 2<sup>nd</sup> Semester:  
(Copy of self-attested Grade Sheet of 1<sup>st</sup> and 2<sup>nd</sup> Semester B. Tech. or soft copy of the Grade Sheet to be enclosed)
7. Branches to which change is requested in order of preference:
  - a.
  - b.
8. Whether passed/cleared all subjects of 1<sup>st</sup> semester examination in one attempt: YES/NO.
9. Whether passed/cleared all subjects of 2<sup>nd</sup> semester examination in one attempt: YES/NO.

Full Signature of the Student with Date

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### **UNDERTAKING BY THE STUDENT**

I Mr./Ms. \_\_\_\_\_, a student of 3<sup>rd</sup> Semester B. Tech. \_\_\_\_\_ Branch do hereby undertake to accept whatever branch is allotted to me out of the choices as exercised by me at Sl. No. 7 above. Further, I know that the branch so allotted to me shall be deemed to be final and no further change/reversal of branch shall be allowed under any circumstances.

Counter Signature of Parent/Guardian with Date

Full Signature of the Student with Date

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### **NO OBJECTION CERTIFICATE**

I have no objection to the changes of branch allotted by the Institute to my son/daughter/ward.

Counter Signature of Parent/Guardian with Date