

## **Announcement byDOAA**

Welcome you all to the 1st Convocation of the institute scheduled on August 5, 2019. Congratulations to all degree recipients and award winners. Rehearsal is being organized in order to ensure that concern person perform their roles right way during convocation ceremony. It is therefore important that you take the rehearsal seriously so that you can perform your roles effectively on the day of your convocation. In this regard the following points may be useful.

**Venue:** Auditorium, IITDM-Kurnool

**Rehearsal Day:** (4:00 – 5:30 PM, August 4, 2019): Everyone should occupy respective seats latest by 3:30 PM.

**Convocation Day:** (11:30 AM -1:30 PM, August 5, 2019): Everyone should occupy their respective seats latest by 11:00 AM.

**Dignitaries on Dais:** Prof. H. A. Ranganath, Chairperson, Members of BoG, Members of Senate, Director and Registrar will be on the dais. The degrees will be handed over by the Director and the Chairman Senate Prof. DVLN Somayajulu and the medals and prizes will be awarded by the Chairman, Board of Governors Prof. H. A. Ranganath.

### **Instructions:**

Due to limited space in the auditorium, it is possible to accommodate only 2 guests for each graduand. Entry of parents of the degree recipients to Auditorium will be on first-cum first serve basis. We sincerely regret any inconvenience it may cause to your parents and we need your cooperation in this regard. Please carry the Invitation card and your photo identity card with you.

Please understand that Convocation Ceremony is one of the proceedings of the Academic Senate which requires complete decorum. No cross talks, photography, movements during the ceremony. Arrangement for live telecast of the convocation ceremony has been made in the website.

As you all know that dress codes for Convocation need to be followed, i.e. off white Kurta- Payjama (for boys), white Churidar/leggings (for girls) and Stole. All degree recipients are requested to wear the Convocation attire on the day of Convocation. Only Stole will be provided by the institute on rehearsal day (4th August 2019).

We request you to wear some formal footwear and please do not wear bathroom slippers and try to avoid sport shoes. You all must have received the Invitation cards through mail. Please bring this Invitation card during rehearsal day. You have to sit according to your roll numbers pasted on the chairs. Please do not remove any sticker of the roll number pasted on the chairs. Volunteers will guide you to your seating place.

All of you are requested to rise while the Academic Procession and dignitaries enter the auditorium and reach the dais/designated place in auditorium. Please keep standing till the National Anthem/invocation is over. The complete programme scheduled and instructions are available in the booklet. You are also requested to keep standing while the academic procession and dignitaries are leaving the Auditorium hall and there should be no clapping, shouting or tossing of certificates till the last member of the procession or the last dignitary has stepped out of the hall.

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Photography will be taken care by the Institute. Students or their parents are strictly not allowed to click any photographs, if by chance someone is able to bring camera or mobile phone inside the hall. The mobiles should be in switched off/silent mode. No one should leave the hall till the function is over (even on rehearsal).

If the order of degree gets changed for some reason, and you get a degree of someone else, just walk down from dais and exchange later. Kindly do not come back to stage or start complaining there itself. If you find any error on the degree certificate, please do not worry. You should come to Academic office immediately after the function is over. The corrections will be done.

Use the restroom before the start of ceremony as movement while ceremony is on will be restricted. Institute has made arrangements for high-tea for the degree recipients and their parents at 10:30 AM. Also, we invite you all to join for convocation lunch with your family members after the Convocation Ceremony.

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