

Indian Institute of Information Technology Design and Manufacturing Kurnool

**An Institute of National Importance
Funded by the Ministry of Education, Government of India.**



**NOTICE INVITING TENDERS
FOR**

**Supply of Stationary Items at IIITDMKNL,
Kurnool, Andhra Pradesh.**

Tender No: IIIDMKNL/2020-21/S&P/Stationary/09

Telephone: 08518-289115

E-mail Id : purchase@iiitk.ac.in

Website: www.iiitk.ac.in

DISCLAIMER

1. The information contained in this Tender document or subsequently provided to Tenderers, whether in the document or verbal or any other form by or on behalf of Indian Institute of Information Technology Design and Manufacturing Kurnool (IIITDMKNL) by any of its employees or advisors, is provided to Tenderers on the terms and conditions set out in this Tender document and such other terms and conditions subject to which such information is provided.
2. The purpose of this Tender document is to provide interested parties with information that may be useful to them in eliciting their proposals according to this Tender document. This Tender document may not be appropriate for all persons, and it is not possible for the Institute, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender document.
3. This Tender document includes statements, which reflect various assumptions and assessments made by the Institute in relation to the Contract. Such assumptions, assessments and statements do not purport to contain all the information that each Tenderer may require.
4. The assumptions, assessments, statements and information contained in this Tender document, may not be complete, accurate, adequate or correct. Each Tenderer should, therefore, conduct his/her own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tender document and obtain independent advice from appropriate sources.
5. Information provided in this document to the Tenderer(s) is on a wide range of matters, some of which depend upon the interpretation of the law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Institute accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
6. The Institute, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Tenderer under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender document and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender document or arising in any way in this Tender Stage.
7. Institute reserves the right to reject any or all the tenders at any stage or accept them in part or reject the lowest tender without assigning any reason thereof and the decision of the Institute in this respect shall be final.

Sd/-
Registrar I/c

1. PREAMBLE

Tender No: IIIDMKNL/2020-21/S&P/Stationary/09

Date: 27 Nov. 2020

1. Indian Institute of Information Technology Design and Manufacturing Kurnool (IIITDMKNL) invites Limited Tenders from reputed Registered Firms/ Agencies/ Contractors/ Suppliers for providing the Goods/Services at IIITDMKNL, Kurnool, Andhra Pradesh as specified in the following scope of Work.
2. **Scope of Work:** “Supply of Stationary at IIITDMKNL, Kurnool, Andhra Pradesh”. as per the terms & conditions outlined in this tender document.

Tender Title: “Supply of Stationary Items at IIITDMKNL, Kurnool, Andhra Pradesh”.

- 3.
4. **Technical Specifications of Stationary Items:** Provided in “Annexure-I”
5. The tender document can be downloaded from either Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> or the Institute website www.iiitk.ac.in.
6. The tenders can either be dropped in the Tender Box in the Administrative Building of the Institute or sent by **Indian Speed Post / Registered Post only** to the Institute Address.
To,
Registrar I/c,
IIITDM Kurnool,
Jagannathagattu, Dinnidevarapadu,
Kurnool-518007.
The Institute will not take any responsibility for postal delays.
7. The following are the critical timelines of this Tender:

Sl. No.	Particulars	Date & Time
1	Date of Publication and Download of Tender	27 Nov. 2020
2	Bid submission Start Date	27 Nov. 2020
3	Bid submission End Date & Time	14 Dec. 2020 (Monday) (05.00 pm)
4	Opening of Bid's	16 Dec. 2020 (Wednesday)

8. Bidders need to submit **self-attested** hard copies of all relevant documents.
9. If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date. Physical submission of financial bid only shall be considered.
10. **Payment Terms (After commencement of work):** 100% after delivery and acceptance by IIITDMKNL, on submission of Performance Guarantee.

2. METHOD OF SUBMISSION OF BIDS

1. The bids should be filled in single bid format (Techno Commercial Bid) with all the required documents as enclosures in separate sealed covers.
2. There should be the main envelope, called a Master Envelope
3. All the documents in Master Envelopes should be duly **signed by the Bidder with the stamp** of the firm.
4. The master envelope should be super-scribed with the **“Supply of Stationary Items at IITDMKNL, Kurnool, Andhra Pradesh”**.
5. Incomplete bids or bids not submitted in the prescribed format are liable for rejection. Also, the Bids received after the due date and time shall be summarily rejected.
6. The Bids should be valid for a period of 45 days from the date of opening of the Bid.

3. ELIGIBILITY CRITERIA

1. Bidder must be a firm/ Proprietor/ company that should be registered with appropriate authorities on or before **01-April-2017**.
2. The bidder should have Service tax certificate on or before 01-April-2016 and GST certificate as on 01-December-2017.
3. Bidder must have a PAN Card.
4. The Bidder / OEM should have at least three years of experience in supplying “Stationary Items” in Reputed Institutions / organizations Companies. Copies of purchase orders should be enclosed for this reference.

Note: - Here the decision of the Institute about experience matters will be final and no correspondence whatsoever will be entertained from bidders.

5. In the Last 3 years, the Bidder / OEM should have completed at least:
 - i. Five similar works, each of value not less than **Rs. 01Lakhs** (OR)
 - ii. Three similar works each of value not less than **Rs. 02 Lakhs** (OR)
 - iii. One similar work of value not less than **Rs. 05 Lakhs**

Note: - Hear for S.I no 7 & 8, Similar equipment means **supply Stationary Items**.

6. The Bidder should have an average Annual Financial Turnover of not less than **Rs. Twenty lakhs** during the last three financial years. The bidder should attach a copy of audited/ITCC Certificate for the last three financial years (FY 2017-2018, 2018-2019, 2019-2020).
7. The Bidder should submit: Income tax returns of the Latest Three financial years (2017-2018, 2018-2019, 2019-2020); Audited financial statements
8. A declaration undertaking on the Letterhead of the Bidder/Agency that all the terms and conditions as given in the tender document are acceptable and the Agency has not been blacklisted by any of the organization at any point of time and no criminal case is pending against the said firm/agency (as per the template in **Annexure-IV**) should be given.
9. Each page of the tender document along with all other submitted documents must be duly signed by **authorized signatory** with Bidder’s company seal and initial, otherwise, the document will be invalid. (power of attorney, if any, to be submitted)

4. EVALUATION PROCEDURE

1. At the first stage, the Bids will be opened as per the specified date and time in the presence of Bidders, who may like to be present in the Purchase section of the Institute.
2. A Committee duly constituted by the Competent Authority would evaluate the Techno Commercial bids submitted by the Bidders.
3. Prior to the detailed evaluation, the Institute will determine the substantial responsiveness of each bid to the tender document. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding/tender document and is without any material defects and deviations. Deviations from, or objections or reservations to critical provisions such as those concerning qualification/eligibility criteria, availability of facilities and amenities as needed, availability of government/statutory approvals and clearances, ready and explicit willingness to accept and honour the terms and conditions of contract etc. will be deemed to be material deviations.
4. If a bid is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. The Contract will be awarded to the L1 Bidder, i.e. the bidder who quotes least price (Grand Total) among all the participated bidders. The decision of the Director, IIITDMKNL, Kurnool, Andhra Pradesh, is final in this regard.
6. Tenders with revised/modified rates/offer after the opening of the tenders shall be summarily rejected and the entire Earnest Money Deposit (EMD) submitted with the tender shall be forfeited.
7. The tender is not transferable under any circumstances.
8. Telegraphic, conditional or incomplete tenders shall not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the Bidder.
9. Institute reserves the right to reject any or all the tenders at any stage or accept them in part or reject the lowest tender without assigning any reason thereof and the decision of the Institute in this respect shall be final.

5. DETAILED SCOPE OF WORK AND OTHER TERMS AND CONDITIONS

Delivery Period / Timelines

The deliveries and installation must be completed **within 01-02 weeks** from the date of the purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet this condition.

Liquidated damages

The Institute reserves the right to impose 'LD clause' if the supplier fails to perform the contract within the specified period and can even terminate the contract on the whole or in parts thereof.

Locations for the supply/services

The bidders may note that the items covered by this document are required to be supplied at.

**IIITDM Kurnool,
Jagannathagattu,
Dinnidevarapadu village,
Kurnool,
Kurnool District,
Andhra Pradesh-518007.**

Warranty / Support

- i) The items supplied shall carry a minimum of **One-year** (whichever is applicable) warranty from the date of acceptance of the item.
- ii) The defects, if any, during the guarantee/warranty period are to be rectified free of cost by arranging free replacement wherever necessary. This includes cost, insurance, freight, GST and other taxes, if any and should be borne by the vendor.
- iii) The contractor should arrange for technical support during the warranty period within 24 Hours of lodging of the complaint.

Inspection and tests

The purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at the Site shall in no way be limited or waived by the reason of the Goods having previously been inspected, tested and passed by the purchaser prior to the shipment of the good. The Inspection and test certificates shall accompany the goods/ invoice. The infrastructure facilities to install and operate the equipment shall be declared in the bidding documents.

Sample:

If insisted, samples shall be provided by the supplier at the entire cost and risk of the supplier.

Defective material

The defective material/samples from premises of IIITDMKNL will be lifted at the entire cost and risk of the firm and the defective material will be lying at their own risk and cost.

Manual and drawings:

The supplier shall supply operation and maintenance manuals together with drawings of the equipment to enable the institute to operate, maintain, adjust and repair all parts of the equipment as stated in the specifications.

Indemnity

The vendor shall indemnify, protect and save IIITDMNL against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc., or such other statutory infringements in respect of all the items supplied by them.

Freight and Insurance

The items to be supplied will be insured by the vendor at his own cost against all risks of loss or damage from the date of shipment till such time it is delivered at IIITDMKNL, Kurnool District, and Andhra Pradesh.

Bid Validity

The Bid shall remain valid for acceptance for a period of 45 days after the date of Bid opening prescribed in the Bidding Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected. In exceptional cases, the Bidders may be requested by the Institute to extend the validity of their Bids up to a specific period. The Bidders, who agree to extend the Bid validity, are to extend the same without any change or modification of their original Bid and also needs to extend the validity period of the Bid Security accordingly.

In case the day up to which the Bids are to remain valid falls on or subsequently declared a holiday or closed day for IIITDMKNL, the Bid validity shall automatically be extended up to the next working day.

Payment

100% payment after delivery, installation and acceptance by IIITDMKNL.

The bidders may note that **other modes of payment like advance payment and payment against delivery are not considered.**

Penalty for delayed services / LD

- i) As time is the essence of the contract, the delivery period mentioned in the purchase order should be strictly adhered to. Otherwise, the LD clause will be applied/enforced.
- ii) If the supplier fails to supply, and fix the item as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 1% of the order value for the delay of every week or part thereof subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- iii) IIITDMKNL reserves the right to cancel the order in case the delay is more than 02 weeks and the contractor is not eligible for any damage from the Institute.

Purchaser's right to vary quantities at the time of the award

IIITDMKNL reserves the right at the time of award of the contract to increase or decrease the quantity of items specified in the schedule of requirements without any change in price or other terms and conditions.

Jurisdiction

The disputes, legal matters, court matters, if any, shall be subject to Courts in the district of Kurnool Jurisdiction only.

Force Majeure

- a) IIITDMKNL may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failures to perform its obligations under the contract, is the result of a force majeure.
- b) If the due date of submission of tender/tender opening is declared a holiday for the Institute, the due date for submission of tender/tender will be extended to the same time on next working day.

Arbitration

All disputes of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc., shall be referred by either party (IIITDMKNL or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of the dispute and will be referred to the arbitrator to be nominated by The Registrar In-charge, IIITDMKNL. The venue for arbitration shall be Kurnool.

Acceptance of the terms and conditions of tender document

The bidders have to accept all the terms and conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.

Interpretation of the clauses in the Tender Document

In case of any ambiguity/dispute in the interpretation of any of the clause in this tender document, interpretation of the Registrar I/c, IIITDMKNL shall be final and binding on all parties. The IIITDMKNL reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

Sd/-
Registrar I/c

TECHNICAL SPECIFICATION OF Stationary Items**(To be provided on the letterhead of the Firm)**

Bid Reference No.: IIITDMKNL/2020-21/S&P/Stationary Items/9 Dated. 27 Nov. 2020

Sl. No	Description	Make & Specification	Denom. Of Qty.	Qty.	Price per piece/Pkt	Total Price	Remarks
1	Fax Roll (30 Mtrs. Length)	Mitsubishi	Roll	2			
2	Pen (Permanent Marker)	Luxor / Cello	Each	125			10% Red, 35% blue, 40% black, 5% Green
3	Pen ball cello	Techno Tip / Finegrip	Each	375			10% Red, 35% blue, 40% black, 5% Green
4	Single use Pens		Each	50			10% Red, 35% blue, 40% black, 5% Green
5	Refill pen ball cello	Techno Tip / Finegrip	Each	225			10% Red, 35% blue, 40% black, 5% Green
6	Pen add gel	Achiever / Geltron / Uniball	Each	200			10% Red, 35% blue, 40% black, 5% Green
7	Pen Trimax gel	Reynolds	Each	70			10% Red, 35% blue, 40% black, 5% Green
8	Refill pen trimax gel	Reynolds	Each	60			10% Red, 35% blue, 40% black, 5% Green
9	Pen gel octane	Classmate	Each	200			10% Red, 35% blue, 40% black, 5% Green
10	Refill pen gel octane	Classmate	Each	50			10% Red, 35% blue, 40% black, 5% Green
11	Pen highlighter	Cello / Camlin	Each	200			Each @ equal% Red, orange, sky blue, Yellow, green
12	Pen white board marker	Cello	Each	300			30% Red, 30% blue, 30% black, 10% Green
13	Whitener Pen	Camlin	Each	100			
14	Duster for classroom	Wooden base with thick felt (Rolex make)	Each	50			
15	Punching Machine	Kangaroo-DP-280	Each	12			
16	Gum Paste (300 ML) Bottle	Camel	Each	40			
17	Pin Paper (All Pin)	Zebra Tee head type	Packet	25			
18	Pin Stapler (Big) size	Kangaro DS-23S24FL	Each	1			
19	Pin Stapler (Medium) size	Kangaro H-45	Each	25			
20	Pin Stapler (small)	Kangaro LE-10	Each	75			
21	Pin Stapler (Big) (Pins)	Kangaro 23/10-H	Each	10			

22	Pin Stapler (Medium) (pins)	Kangaroo 24/6-26/6	Packet	50			
23	Pin Stapler (small) (pins)	Kangaroo N-10	Packet	100			
24	Pin U type PVC coated	Zen (100 pins)	Packet	40			
25	Drawing pin for Notice Board	Scholar (Big Head)	Packet	25			
26	Tape Colour 2"	Wonder (60 mtr. Length)	Roll	40			5% Red, 10% blue, 70% brown, 5% Green, 10% Black
27	Tape Transparent 1"	Wonder (60 mtr. Length)	Roll	40			
28	Tape transparent 2"	Wonder(60mtr length)	Roll	40			
29	Index File (Kangaroo Clip)	Lodha	Each	110			
30	Chalk Dustless (144 Nos. box)	Apsara	Packet	15			
31	Eraser(Rubber)	Natraj / Faber Castle	Packet	100			
32	Sharpener(Pencil cutter)	Natraj / Faber Castle	Packet	100			
33	Pencil HB	Natraj / Faber Castle / Apsara	Packet	120			Black & Red
34	File Pad	Lodha	Each	130			
35	Glue Stick (15gms)	Fevistick	Each	100			
36	Binder clip 25mm	Gorilla	Packet	120			
37	Binder Clip 32mm	Gorilla	Packet	120			
38	Binder clip 19mm	Gorilla	Packet	120			
39	Register Ruled 96 Pages Size-8''x13''	White paper 58 gsm hard bound	Each	100			
40	Register Ruled 144 Pages Size-8''x13''	White paper 58 gsm hard bound	Each	75			
41	Register Ruled 192 Pages Size-8''x13''	White paper 58 gsm hard bound	Each	50			
42	Note book 140 pages	Chetak/Classmate	Each	120			
43	Rubber band big size	100 gms. Packet(as per sample)	Packet	10			
44	Scale (Ruler) 12"	Camlin	Each	50			30% Steel rule, 70% Plastic
45	Scissor Small	Munix(Kangaroo) SL-3143(108mm)	Each	50			
46	Scissor Medium	Munix(Kangaroo)PL 3170(180mm)	Each	50			
47	Scissor Big	Munix(Kangaroo)G L2185(215mm)	Each	50			
48	Page marker(POST-IT)	Oddy/3M	Each	150			50% small, 40% medium, 10% big
49	Cutter paper small	Natraj	Each	20			
50	Cutter paper medium	Natraj	Each	30			
51	Cutter paper large	Natraj	Each	25			
52	Blank DVD	Frontech / sony	Each	100			1 Big box

53	Pocket Scribbling Book		Each	100			
54	Stamp Pad	Camlin	Each	20			20% Red, 40% blue, 35% black, 5% Green
55	Stamp pad Ink	Camlin	Each	20			20% Red, 40% blue, 35% black, 5% Green
56	Pen Holder Stand	3 compartment Holder	Each	12			
57	Plastic Desk Organizer Tray	3 Floore Tray	Each	12			
58	Calculators	Casio	Each	12			
59	50m Measuring Tapes	Freeman	Each	1			
60	30m Measuring Tapes	Freeman	Each	2			
61	5m Measuring Tapes	Freeman	Each	2			
62	Paper Weights		Each	24			
63	Electrical Tester	Tapparia	Each	6			
64	Writing Support Pads		Each	6			
65	White Board 3*4 Feet (Width*Height)		Each	12			
66	Tape Dispenser	Cello	Each	12			
67	File Tags		Each	3000			50% Green 50% Red
68	Fevicol (300 ML) Bottle		Each	1			
69	Transparency film	P.F.S (A4, 100 Sheets per box)	Box	15			
70	Correction Tape	Kokuyo	Each	12			75% 5mm * 6mtr 25% 5mm * 12mtr
71	file pad folder binding		Each	12			
72	Pen Pencil with needle box	Good Quality	Each	10			
73	Study Pad a3 size	Good Quality	Each	25			
74	Waste paper basket	Branded	Each	25			
75	Pen	Pilot	Each	50			
				Total			
				Discount for Educational Institutions, if any			
				Grand Total			
Grand Total Rupees In Words:							

COMMERCIAL TERMS:

1. We hereby undertake that no extra charges on any account will be claimed except as mentioned above.
2. We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender.

[AUTHORIZED SIGNATORY]
NAME IN BLOCK LETTERS
SEAL OF THE TENDERER

Note: All applicable taxes will be deducted on basic value at the time of payment.

TECHNOFINANCIAL BID (checklist)

(The Bidder may use the checklist below, to ensure that the tender submitted is complete in all respects)

Sl. No	Particulars	Yes	No	Document Page No
1	Self-attested copy of original tender document downloaded from either Central Public Procurement (CPP) Portal http://eprocure.gov.in/eprocure/app or the Institute website www.iiitk.ac.in			
2	Self-attested copy of firm registration (on or before 1 st April 2017)			
3	Self-attested copy of Service Tax certificate, If applicable			
4	Self-attested copy of GST registration			
5	Self-attested copy of PAN card			
6	Self-attested copy of Latest Valid ISO Certification, if applicable			
7	OEM Authorization certificate, if applicable			
8	Self-attested copy of relevant work/purchase order(s) and delivery details.			
9	Self-attested copy of last 3 years Financial turnover certificate issued from Chartered Accountant on his letterhead.			
10	Self-attested copy of last 3 financial years Income Tax Saral form>Returns			
11	Bid Security Declaration in the format given by the Institute (Annexure-IV)			
12	Power of attorney, if any, to be submitted			

Note: All the pages of the original bid document along with other hard copies should be **serially numbered**, and **document page numbers should be filled** in the above table.

Name and Signature of the Bidder with stamp

MANUFACTURER'S AUTHORIZATION FORM [MAF]

To
Registrar In-charge
IIITDM Kurnool
Jagannathagattu, Dinnidevarapadu
Andhra Pradesh -518007

Ref: Bid Reference No.: **IIITDMKNL/2020-21/S&P/Stationary Items/09** Dated. **27 Nov. 2020.**

We,, who are proven and reputable
Manufacturer/exclusive distributors of
(Name and description of the goods offered in the Bid) having factories/office at
..... hereby authorize
M/s
(name and address of the agent) to submit a Bid, against your requirement as contained in the above
referred Bidding Documents for the above goods manufactured/ distributed by us.

We further confirm that no supplier or firm or individual other than M/s. (name and address of the
above agent) is authorized to submit a Bid, against your requirement as contained in the above-referred
Bidding Documents for the above goods manufactured by us

We also hereby extend our full warranty of _____ from acceptance of goods by Purchaser
as per Clause 8 of General Terms & Conditions. We further confirm that we shall continue to supply
spare parts, software up-gradation for 03 years after guarantee/warranty.

Yours faithfully,

[Signature with date, name and designation]

For and on behalf of M/s.

[Name & address of the manufacturers].

Note: **This letter of authorization should be on the letterhead of the manufacturing firm and
should be signed by a person competent and having the power of attorney to legally bind
the manufacturer.**

BID SECURING DECLARATION

(To be provided on the letterhead of the Bidder and submit along with Technical bid)

To

The Registrar In-charge.

IIITDM Kurnool.

Jagannathagattu, Dinnidevarapadu,

Andhra Pradesh -518007.

Ref: Bid Reference No.: **IIITDMKNL/2020-21/S&P/Stationary Items/09** Dated. **27 Nov. 2020.**

1. I/We, the undersigned, declare that I/We are registered with MSME/NSIC and hence may be exempted, in view of submission of **Bid Securing Declaration**, from payment of EMD.
2. I/We accept that:
 - a. I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of five (3) years upon receipt of your Blacklisting Order and pay 5% on work order value / purchase order as a fine on the Use of Bid Securing Declaration if I/we have committed any of the following actions:
 - i. Withdrawn or Modify my/our Bid during the period of bid validity required in the Bidding Documents; or
 - ii. Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity; or
 - iii. Fail or refuse to submit a performance security before the deadline defined in the Bidding Documents.
3. I/We do hereby certify that our firm is not blacklisted and no enquiries / cases are pending against us by Govt. of India / Govt. of Andhra Pradesh or by any State Board Universities, since inception of the firm / company. All the terms and conditions given in the tender document with **reference above** are acceptable to us.
4. I/We also certify that the information mentioned in the submitted documents is true and complete in any every respect and explicitly agree that in the case at a later date it is found out by the Institute (IIITDMKNL) that any details provided herein by us are incomplete/incorrect, any contract given to us may be summarily terminated forthwith, our firm may be blacklisted, and that the Institute may also initiate any other legal/penal proceedings, as deemed fit by it.

Date:

Place:

Signature:

Authorized Signatory Name:

Designation:

Company:

Contact No: