

18. DETAILS OF PREVIOUS EMPLOYMENT IN THE CHRONOLOGICAL ORDER								
S. No	Department/ Organization	Post held & nature of appointment (Regular/ Ad-hoc/ Deputation)	Pay details		Period		Length of service	Nature of duties Performed
			PB/Matrix & Level	GP/Basic Pay	From	To		
<p>19. Have you ever been arrested, prosecuted and kept under detention, or bound down/fined/convicted by a court of law for any offence or debarred/disqualified by any Public Service Commission from appearing at its Exam. /Selections or debarred from taking any Exam. /rusticated by any University or any other Educational authority/Institution? Is any case pending against you in any court of law, University or any other educational authority/Institution. (If, yes provide details in separate sheets).</p>								
<p>20. Were you at any time declared medically unfit; asked to submit your resignation; discharged or dismissed from Govt. / PSU / Autonomous Body or Private Service? If Yes, give details in a separate sheet.</p>								
<p>21. Did you previously apply for any post in this Institute? If yes, give particulars.</p>								
<p>22. Have you routed your application through proper channel? If No, provide reason.</p>								
<p>23. Have you enclosed Vigilance Clearance Certificate and Certificate showing Major or Minor penalties? If no, provide reason.</p>								
<p>24. Have you enclosed duly certified copies of ACRs/APARs for the last five years? If no, provide reason. (if applicable)</p>								
<p>25. Demand draft of Rs. 1000/- as application fee enclosed. (Yes/No _____) (Fill any one of the Blank)</p>			<p>Amount: Ref. No: Date:</p>			<p>DD No: Date: Bank Name:</p>		
26. References			Reference : 1			Reference : 2		
Name								
Designation								
Organization								
Address								
Mobile								
Email ID								

UNDERTAKING

I give the undertaking that I have read all the information and instructions given in Advertisement (Advt. No. IIITDMK/Rect/Registrar/2021/02 dated 19-05-2021) on the website i.e. www.iiitk.ac.in and the above information given by me is correct to the best of my knowledge and belief. I understand that my application shall be rejected if

- i) The information is not correct or
- ii) All the required certificates and documents are not attached or
- iii) Application is incomplete.

Date:

Place:

Signature of Candidate

CHECK LIST FOR REGISTRAR POST

Name of the Applicant : _____

Gender : _____

Mobile No. /Email ID : _____

Details of Application Fee : _____

S. No	Particulars	✓ / X / NA	Page No.
1.	Matriculation/ 10 th Standard/ Secondary or equivalent certificate		
2.	Higher Secondary / Class XII (or equivalent) Board marks sheet.		
3.	Degree certificate along with mark sheets pertaining to all the academic years as proof of educational qualification claimed.		
4.	Post-Graduation certificate		
5.	Proof of analogous post (if applicable)		
6.	a) At least 15 years of experience as Assistant Professor in AGP of Rs. 7000/- (or equivalent V CPC scale) (Pay Level 11 and Pay Matrix Rs. 68900-117200/- as per 7 th CPC) and above along with experience in educational administration; OR b) 8 years of service in the AGP of Rs.8000/- (or equivalent V CPC scale) (Pay Level 12 of Pay Matrix Rs. 101500-167400/-) and above including as Associate Professor along with experience in educational administration; OR c) 15 years of administrative experience, of which 8 years as Deputy Registrar in GP of Rs. 7600/- (Pay Level 12 of Pay matrix Rs. 78800-209200/-) or an equivalent post.		
7.	Proof of 15 years of administration experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs. 7600/- or above (if applicable)		
8.	Proof of Desirable Qualification (if any)		
9.	Proof of Desirable Experience (if any)		
10.	Photo identity card (issued by Govt. agency/last attended Institution/University)		

Place:

Date:

Signature of applicant

Name: _____

**(CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/
FORWARDING AUTHORITY)**

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possess educational qualifications and experience mentioned in the advertisement. If selected, he/she will be relieved immediately.

It is also certified:

1. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri _____
2. That his/her integrity is certified
3. That duly certified photocopies of his/her last 05 years ACR/APAR are enclosed (if applicable)
4. That no major/minor penalty has been imposed on him/her during that last five years or a list of major/minor penalties imposed on him/her during the last five years is enclosed (as the case may be).
5. That the cadre controlling authority has no objection for consideration of the applicant for the post of **Registrar** at **IITDM Kurnool** on deputation (including short term contract)

Signature: _____

Name _____

Designation _____

Tel. No. _____

Office seal