

Qualifications:

S.No	Name of Post	Education and Other Qualifications
1	Office Assistant	Essential Qualification: 1. A Graduate degree with First Class. 2. Proficiency in MS Office and basic computer skills. Desirable Qualifications: Good communication skills and ability to speak English, Hindi and any other regional languages. Applicants should have a good temperament to interact with students.
2	Physics Lab Technician	Essential Qualification: 1.M.Sc. in Physics with First Class 2.Proficiency in MS Office and Basic Computer Skills. Desirable Qualifications: Two years' relevant experience in handling Physics laboratory instruments
3	English Lab Technician	Essential Qualification: 1.M.A. English with First Class. 2.Proficiency in MS Office and Basic Computer Skills. 3.Must be able to handle the Lab Software
4	Mechanical Lab Technician	Essential Qualification: Diploma/B.Tech-Mechanical or Relevant Specialization with First Class. Desirable Qualifications: 1.Relevant experience in handling laboratory instruments. 2.Maintaining of Laboratory Records and equipment in a systematic manner
5	Lab Technician	Essential: 1. B.Tech - EEE Specialization with First Class. 2. B.Tech - ECE Specialization with First Class. Desirable Qualifications: 1.Relevant experience in handling laboratory instruments. 2.Maintaining of Laboratory Records and equipment in a systematic manner.
6	Junior Network Engineer	Essential Qualification: 1.B. Tech - CSE/IT with First Class. 2.Proficiency in computer programming Languages and Scripting. 3.CCNA Certified 4.Knowledge on Wi-Fi
7	Attender	1. Works such as carrying files from one section to another section. 2. Any other works assigned to attender workers by institute officials.

GENERAL INFORMATION / DETAILS ABOUT THE POST

1. Appointment is purely on Outsourcing Basis and can be terminated at any time without any notice or compensation.
2. The appointed person shall have no right/claim for regularization / absorption in IITDM Kurnool.
3. The qualification prescribed should have been obtained from any University/Institution recognized by the Central/State Government.
4. **No TA / DA** will be admissible for appearing for the interview.
5. Proper maintenance of Laboratory Records/Laboratory Equipment/Files/Registers and other documents and papers being handled in the section. In addition, the candidates are required to discharge additional works prescribed by Head of the Department/ Section.
6. Punctuality in attendance by the staff.
7. Maintenance of discipline amongst the staff in their section.
8. Selected candidate will have to join duty immediately on receipt of the offer.
9. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.