## Self appraisal report for Year (2021-22)

**Auditor Agency: NITTTR Chandigarh**

**Ministry Name: Ministry of Education**

**Department Name: Department of Higher Education**

**Public Authority Name: Indian Institute of Information Technology Design & Manufacturing (IIITD&M), Kurnool**

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| **1** | **Organisation and Function** | | | | | | | |
| **1.1** | **Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]** | | | | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | https://iiitk.ac.in/Contact-Us/page | Fully Met | 1.28 | https://iiitk.ac.in/ |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | https://iiitk.ac.in/Director's-Profile/page | Fully Met | 1.28 | https://iiitk.ac.in/Director's-Profile/page |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | https://iiitk.ac.in/ | Fully Met | 1.28 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.1.4 | Function and duties | Partially Met | 1.28 | 0.64 | https://iiitk.ac.in/academic-administration/page | Fully Met | 1.28 | Now available at: https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | 1. Chairperson: https://iiitk.ac.in/Administration/Chairperso | Fully Met | 1.28 | https://iiitk.ac.in/images/pages/1666164970.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| | | | | | n's-Profile/page 2. Board of Governors: https://iiitk.ac.in/Board-of-Governors/page 3. Finance Committee: https://iiitk.ac.in/Finance-Committee/page 4. Buildings And Works Committee: https://iiitk.ac.in/Buildings-and-Works-Committee/page 5. Senate: https://iiitk.ac.in/Senate/page 6. Academic Administration: https://iiitk.ac.in/academic-administration/page 7. Administrative officers: https://iiitk.ac.in/administrative- | | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | officers/page | | | |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | https://iiitk.ac.in/About-IIITDM-Kurnool/page | Fully Met | 1.28 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| **1.2** | **Power and duties of its officers and employees[Section 4(1) (b)(ii)]** | | | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.54 | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.54 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.2.2 | Power and duties of other employees | Fully Met | 1.54 | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.54 | https://iiitk.ac.in/images/pages/1666174653.pdf; https://iiitk.ac.in/Act-and-Statutes/page |
| 1.2.3 | Rules/ orders under which powers and duty are derived and | Fully Met | 1.54 | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page |
| 1.2.4 | Exercised | Fully Met | 1.54 | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.54 | Same as above |
| 1.2.5 | Work allocation | Fully Met | 1.54 | 1.54 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.54 | Same as above |
| **1.3** | **Procedure followed in decision making process [Section 4(1)(b)(iii)]** | | | | | | | |
| 1.3.1 | Process of decision making Identify key decision making points | Fully Met | 1.54 | 1.54 | The Institute is following the resolutions | Fully Met | 1.54 | https://iiitk.ac.in/images/pages/1666176345.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | taken in various statutory meetings (Senate, BWC, FC, and BoG) and heads meetings. | | | |
| 1.3.2 | Final decision making authority | Fully Met | 1.54 | 1.54 | Director, based on the resolution of the BoG. | Fully Met | 1.54 | Same as above |
| 1.3.3 | Related provisions, acts, rules etc. | Fully Met | 1.54 | 1.54 | Statues are followed in junction with the IIIT act and IIIT Council minutes. | Fully Met | 1.54 | Same as above |
| 1.3.4 | Time limit for taking a decisions, if any | Partially Met | 1.54 | 0.77 | As the campus is under construction and due to non-availability of experienced staff for certain kind of activities the Institute is | Fully Met | 1.54 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| | | | | | taking support from other CFTIs. | | | |
| 1.3.5 | Channel of supervision and accountability | Fully Met | 1.54 | 1.54 | Day-today activities are supervised by the Director, other administrative officers. | Fully Met | 1.54 | Same as above |
| **1.4** | **Norms for discharge of functions[Section 4(1)(b)(iv)]** | | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | All the functions and services are taken care by the Institute with the support from various sections and departments. | Fully Met | 1.54 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.4.2 | Norms/ standards for functions/ service delivery | Partially Met | 1.54 | 0.77 | All the norms are discussed in various statutory bodies, if needed. Based on that, activities are taken up by the Institute. | Fully Met | 1.54 | Now available at: https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.4.3 | Process by which these services can be | Partially Met | 1.54 | 0.77 | Semi | Fully Met | 1.54 | Same as |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | accessed | | | | automated process is used to keep track of the services. | | | above |
| 1.4.4 | Time-limit for achieving the targets | Fully Met | 1.54 | 1.54 | As per the MoU signed with Ministry of Education, time limits were set to achieve the targets. | Fully Met | 1.54 | Same as above |
| 1.4.5 | Process of redress of grievances | Fully Met | 1.54 | 1.54 | Various committees are constituted to redress of grievances. | Partially Met | 0.77 | https://iiitk.ac.in/ICC/page; It is advised to provide complete detail |
| **1.5** | **Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]** | | | | | | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 1.92 | 1.92 | Procurement manual in line with GFR, accounts manuals are in place by obtaining approvals from FC/BoG. | Fully Met | 1.92 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.5.2 | List of Rules, regulations, instructions manuals and records. | Partially Met | 1.92 | 0.96 | Other manuals are under | Fully Met | 1.92 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | preparation. | | | |
| 1.5.3 | Acts/ Rules manuals etc. | Fully Met | 1.92 | 1.92 | https://iiitk.ac.in/Act-and-Statutes/page | Fully Met | 1.92 | Same as above |
| 1.5.4 | Transfer policy and transfer orders | Not Applicable | 0 | 0 | empty | Not Met | 0 | It is advised to provide complete detail |
| **1.6** | **Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]** | | | | | | | |
| 1.6.1 | Categories of documents | Partially Met | 3.85 | 1.93 | Service books, Proceedings, OMs, Proper numbering of the documents by various sections/departments are in place. | Fully Met | 3.85 | Now available t: https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.6.2 | Custodian of documents/categories | Fully Met | 3.85 | 3.85 | All section records are under the control of the Registrar. | Fully Met | 3.85 | Same as above |
| **1.7** | **Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]** | | | | | | | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | Board of Governors, Finance Committee, Buildings and Works Committee, | Fully Met | 0.96 | https://iiitk.ac.in/Board-of-Governors/page; https://iiitk.ac.in/Finance-Committee/page; https://iiitk.ac.i |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | Senate, Academic Administration, Administrative officers, IIIT Council | | | n/Buildings-and-WorksCommittee/page; https://iiitk.ac.in/Senate/page; |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | 1 Board of Governors: https://iiitk.ac.in/Board-of-Governors/page 2 Finance Committee: https://iiitk.ac.in/Finance-Committee/page 3 Buildings And Works Committee: https://iiitk.ac.in/Buildings-and-Works-Committee/page 4 Senate: https://iiitk.ac.in/Senate/page 5 Academic Administration: https://iiitk.ac.in/academic-administration/page 6 | Fully Met | 0.96 | https://iiitk.ac.in/images/pages/1666176345.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | Administrative officers: https://iiitk.ac.in/administrative-officers/page | | | |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | ? Institute started functioning from July 2018 at the present campus. Prior to this, IIITDM Kancheepuram has mentored our students and staff. ? BoG was constituted in April 2019 after the founding director took charge in Feb 2019. Subsequently various statutory committees were constituted | Fully Met | 0.96 | https://iiitk.ac.in/images/pages/1666176345.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| | | | | | with the approval of BoG. ? Four (4) Departments were established in May 2019. | | | |
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | Term/Tenure is followed strictly as per IIIT act. | Fully Met | 0.96 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | Powers and Functions are available in the Institute website, as per IIIT act. | Fully Met | 0.96 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.7.6 | Whether their meetings are open to the public? | Fully Met | 0.96 | 0.96 | Links are available in the Institute website: https://iiitk.ac.in/Board-of-Governors/page | Fully Met | 0.96 | Same as above |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Fully Met | 0.96 | 0.96 | 1 Board of Governors: https://iiitk.ac.in/Board-of-Governors/page 2 Finance Committee: ht | Fully Met | 0.96 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| | | | | | tps://iiitk.ac.in/ Finance-Com mittee/page 3 Buildings And Works Committee: ht tps://iiitk.ac.in/ Buildings-and-Works-Commi ttee/page 4 Senate: https:/ /iiitk.ac.in/Sen ate/page | | | |
| 1.7.8 | Place where the minutes if open to the public are available? | Fully Met | 0.96 | 0.96 | 1 Board of Governors: htt ps://iiitk.ac.in/ Board-of-Gov ernors/page 2 Finance Committee: ht tps://iiitk.ac.in/ Finance-Com mittee/page 3 Buildings And Works Committee: ht tps://iiitk.ac.in/ Buildings-and-Works-Commi ttee/page 4 Senate: https:/ /iiitk.ac.in/Sen | Fully Met | 0.96 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | ate/page | | | |
| **1.8** | **Directory of officers and employees[Section 4(1) (b) (ix)]** | | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | Details are available in the Institute website. | Fully Met | 3.85 | https://iiitk.ac.in/images/pages/1666173917.pdf |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | Details are available in the Institute website. | Fully Met | 3.85 | Same as above; It is advised to provide emails also |
| **1.9** | **Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]** | | | | | | | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | Chief warden and Wardens are receiving honorarium of Rs. 3000 as per FC/BoG approval. | Fully Met | 3.85 | https://iiitk.ac.in/images/pages/1666175073.pdf |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | Institute is following statues to provide compensation. | Fully Met | 3.85 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| **1.10** | **Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]** | | | | | | | |
| 1.10.1 | Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority | Fully Met | 3.85 | 3.85 | https://iiitk.ac.in/RTI/page | Fully Met | 3.85 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | https://iiitk.ac.in/RTI/page | Fully Met | 3.85 | Same as above |
| **1.11** | **No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))** | | | | | | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| 1.11.1 | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | No cases reported | Fully Met | 3.85 | https://iiitk.ac.in/images/pages/1666176345.pdf |
| 1.11.2 | (ii) Finalised for Minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | No cases reported | Fully Met | 3.85 | Same as above |
| **1.12** | **Programmes to advance understanding of RTI(Section 26)** | | | | | | | |
| 1.12.1 | Educational programmes | Partially Met | 1.92 | 0.96 | Institute is referring the RTI manual and website based on the requirement. | Partially Met | 0.96 | It is advised to provide complete information |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | Fully Met | 1.92 | 1.92 | Institute is recommending to participate in the training upon request by the staff. | Partially Met | 0.96 | It is advised to provide complete information |
| 1.12.3 | Training of CPIO/APIO | Not Met | 1.92 | 0 | empty | Not Met | 0 | It is advised to provide training to CPIO/APIO |
| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met | 1.92 | 1.92 | RTI portal is up to date. | Fully Met | 1.92 | Guidelines on RTI are Updated and publsihed on regular basis and it is as on 01.10.2022 |
| **1.13** | **Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]** | | | | | | | |
| 1.13.1 | Transfer Policy And Transfer Orders[F No. | Not Applicable | 0 | 0 | empty | Not Met | 0 | It is advised to |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | 1/6/2011- IR Dt. 15.4.2013] | | | | | | | provide complete detail |
| **Total** | | | **90** | **82** | | **100** | **86** | |
| **2** | **Budget and Programme** | | | | | | | |
| **2.1** | **Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]** | | | | | | | |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | The budget allocated with CEE approval is 297 Crores. | Fully Met | 10.00 | https://iiitk.ac.in/images/pages/1666176487.pdf |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | Rs. 256 Crores towards the campus development is earmarked out of Rs 297 Cr. | Fully Met | 10.00 | Same as above |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | Expenditures are made in the form of Salaries, contingencies, consumables, equipment, TA/DA, Salaries for out sourcing staff etc. | Fully Met | 10.00 | Sam,e as above |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | Revised budget in | Fully Met | 10.00 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------|----------|-------|---------------|---------|------------------|---------------|---------------------|
| | | | | | every quarter is submitted to Ministry of Education for sanction. | | | |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Partially Met | 10 | 5.00 | Annual reports are prepared and printed. The same will be uploaded in the website shortly. | Partially Met | 5.00 | It is advised to provide complete information |
| **2.2** | **Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)** | | | | | | | |
| 2.2.1 | Budget | Fully Met | 16.67 | 16.67 | Faculty members are using travel grant from CPDA as per Ministry of Education rules. Institute is encouraging students for short tours/competitions using Institute fund. | Partially Met | 8.34 | It is advised to provide complete detail |
| 2.2.2 | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of | Fully Met | 16.67 | 16.67 | TA/DA for officers above the rank of | Partially Met | 8.34 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | | | | Joint Secretary are met from Institute Fund. As of now, No foreign tours were made by the officers, only domestic tours are made. | | | |
| 2.2.3 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 16.67 | 16.67 | Institute is following GeM rules inline with GFR for procuring items through tenders/LPC/ Direct purchase. A separate stores and purchase section is established and managed by Assistant Registrar and Faculty In charge. | Partially Met | 8.34 | Same as above |
| **2.3** | **Manner of execution of subsidy programme [Section 4(i)(b)(xii)]** | | | | | | | |
| 2.3.1 | Name of the programme of activity | Fully Met | 6.25 | 6.25 | Tuition fee | Not Applicable | 0 | As per IIITDM, |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | waiver for all SC/ST/PwD students. SC/ST coordinator is nominated to keep track of the programme. | | | Kurnool, it is NOT Applicable |
| 2.3.2 | Objective of the programme | Fully Met | 6.25 | 6.25 | To support weaker sections. Also Institute is encouraging to apply for scholarships by the students for food and other expenses at central and state levels. | Not Applicable | 0 | Same as above |
| 2.3.3 | Procedure to avail benefits | Fully Met | 6.25 | 6.25 | Faculty In charge Scholarships section is strictly adopting the online/offline procedures to avail the benefits. | Not Applicable | 0 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| 2.3.4 | Duration of the programme/ scheme | Fully Met | 6.25 | 6.25 | Four Years (Scholarship is given semester wise.) | Not Applicable | 0 | Same as above |
| 2.3.5 | Physical and financial targets of the programme | Fully Met | 6.25 | 6.25 | As per MoU with ministry targets are met. | Not Applicable | 0 | Same as above |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Fully Met | 6.25 | 6.25 | Ministry is allocating the budget based on the number of admitted students. | Not Applicable | 0 | Same as above |
| 2.3.7 | Eligibility criteria for grant of subsidy | Fully Met | 6.25 | 6.25 | Eligibility criteria are decided based on the condition given in the scheme. | Not Applicable | 0 | Same as above |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Fully Met | 6.25 | 6.25 | Scholarship section is maintaining all the records and uploading the data to the respective portals from time to time. | Not Applicable | 0 | Same as above |
| **2.4** | **Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]** | | | | | | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Fully Met | 25 | 25.00 | All grants are provided by Ministry of Education, Govt. of India. | Not Applicable | 0 | As per IIITDM, Kurnool, it is NOT Applicable |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities | Fully Met | 25 | 25.00 | Annual accounts are audited by CAG every year based on the report submitted with the duly approved by FC and BoG. | Not Applicable | 0 | Same as above |
| **2.5** | **Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]** | | | | | | | |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Fully Met | 25 | 25.00 | No concessions are given as on date. | Not Applicable | 0 | As per IIITDM, Kurnool, it is NOT Applicable |
| 2.5.2 | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| **2.6** | **CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]** | | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | Fully Met | 50 | 50.00 | For all the observations made by CAG, action | Partially Met | 25.00 | It is advised to provide complete detail |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | | | | | taken report is prepared by the Institute and the same is presented every year to FC and BoG. Necessary changes are being made in the subsequent financial audit. | | | |
| **Total** | | | **275** | **270** | | **150** | **95** | |
| **3** | **Publicity Band Public interface** | | | | | | | |
| **3.1** | **Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]** | | | | | | | |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Fully Met | 12.5 | 12.50 | Uploaded in the website | Fully Met | 12.50 | https://iiitk.ac.in/images/pages/1666177294.pdf |
| 3.1.2 | Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | Fully Met | 12.5 | 12.50 | Details are available in the website | Not Applicable | 0 | As per IIITDM, Kurnool, it is NOT Applicable |
| 3.1.3 | Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.4 | Public- private partnerships (PPP)- Detailed project reports (DPRs) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| 3.1.5 | Public- private partnerships (PPP)- Concession agreements. | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.6 | Public- private partnerships (PPP)- Operation and maintenance manuals | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.7 | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.8 | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.9 | Public- private partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.10 | Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| 3.1.11 | Public- private partnerships (PPP) - All payment made under the PPP project | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Same as above |
| **3.2** | **Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]** | | | | | | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Fully Met | 16.67 | 16.67 | All decisions taken by the statutory bodies are available in the website. | Fully Met | 16.67 | https://iiitk.ac.in/images/pages/1666177294.pdf |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | Fully Met | 16.67 | 16.67 | Available in the website | Fully Met | 16.67 | Same as above |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more | Partially Met | 16.67 | 8.34 | Not consulted outside public | Fully Met | 16.67 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | interactive- Outline the arrangement for consultation before formulation of policy | | | | | | | |
| **3.3** | **Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]** | | | | | | | |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | Information is displayed in the website and notice boards at various places. Email communication is effectively used. | Fully Met | 50.00 | https://iiitk.ac.in/RTI/page |
| **3.4** | **Form of accessibility of information manual/ handbook[Section 4(1)(b)]** | | | | | | | |
| 3.4.1 | Information manual/handbook available in Electronic format | Partially Met | 25 | 12.50 | Few manuals are available and rest are under preparation. | Fully Met | 25.00 | https://iiitk.ac.in/RTI/page |
| 3.4.2 | Information manual/handbook available in Printed format | Partially Met | 25 | 12.50 | Few manuals are available and rest are under preparation. | Fully Met | 25.00 | Same as above |
| **3.5** | **Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]** | | | | | | | |
| 3.5.1 | List of materials available Free of cost | Fully Met | 25 | 25.00 | Not charging any money. | Partially Met | 12.50 | It is advised to provide complete detail |
| 3.5.2 | List of materials available At a reasonable cost of the medium | Not Applicable | 0 | 0 | empty | Partially Met | 12.50 | Same as above |
| **Total** | | | **200** | **167** | | | **213** | **188** |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| **4** | **E-Governance** | | | | | | | |
| **4.1** | **Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]** | | | | | | | |
| 4.1.1 | English | Fully Met | 14.29 | 14.29 | Information Manual/Handbook Available in English language | Fully Met | 14.29 | https://iiitk.ac.in/images/pages/1666178640.pdf |
| 4.1.2 | Vernacular/ Local Language | Partially Met | 14.29 | 7.15 | Annual reports and annual accounts are printed in both English and Hindi | Partially Met | 7.15 | It is advised to provide complete detail |
| **4.2** | **When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]** | | | | | | | |
| 4.2.1 | Last date of Annual updation | Not Met | 28.57 | 0 | empty | Fully Met | 28.57 | It is as on 01.10.2022 |
| **4.3** | **Information available in electronic form[Section 4(1)(b)(xiv)]** | | | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | All the information is displayed in website except annual accounts. | Fully Met | 9.52 | https://iiitk.ac.in/images/pages/1666178640.pdf |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | All the records are maintained in the form of files by various section/departments. | Fully Met | 9.52 | Same as above |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | Institute website | Fully Met | 9.52 | Same as above |
| **4.4** | **Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]** | | | | | | | |
| 4.4.1 | Name & location of the faculty | Fully Met | 7.14 | 7.14 | Institute website | Fully Met | 7.14 | https://iiitk.ac.in/images/pages/1666178640.pdf |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | Institute website | Fully Met | 7.14 | Same as above |
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | Institute website | Fully Met | 7.14 | Same as above |
| 4.4.4 | Contact person & contact details (Phone, fax email) | Fully Met | 7.14 | 7.14 | Institute website | Fully Met | 7.14 | Same as above |
| **4.5** | **Such other information as may be prescribed under Section 4(i) (b)(xvii)** | | | | | | | |
| 4.5.1 | Grievance redressal mechanism | Fully Met | 3.57 | 3.57 | Offline and online only through RTI portal | Partially Met | 1.79 | https://iiitk.ac.in/ICC/page; It is advised to provide complete detail |
| 4.5.2 | Details of applications received under RTI and information provided | Fully Met | 3.57 | 3.57 | All RTI application received are disposed within the time limit. | Partially Met | 1.79 | It is advised to provide complete detail |
| 4.5.3 | List of completed schemes/ projects/ Programmes | Fully Met | 3.57 | 3.57 | Institute website | Fully Met | 3.57 | https://iiitk.ac.in/Resarch-Projects/page |
| 4.5.4 | List of schemes/ projects/ programme underway | Fully Met | 3.57 | 3.57 | Institute website | Fully Met | 3.57 | https://iiitk.ac.in/Resarch-Projects/page |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| 4.5.5 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Fully Met | 3.57 | 3.57 | Institute website | Partially Met | 1.79 | It is advised to provide complete detail |
| 4.5.6 | Annual Report | Not Met | 3.57 | 0 | empty | Fully Met | 3.57 | Now available at: https://iiitk.ac.in/Annual-Reports/page |
| 4.5.7 | Frequently Asked Question (FAQs) | Not Met | 3.57 | 0 | empty | Not Met | 0 | It is advised to provide complete detail |
| 4.5.8 | Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter | Not Met | 3.57 | 0 | empty | Not Met | 0 | It is advised to provide complete detail |
| **4.6** | **Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]** | | | | | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | All applications are disposed within the time limit | Partially Met | 7.15 | It is advised to provide complete detail |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | All applications are disposed within the time limit | Partially Met | 7.15 | It is advised to provide complete detail |
| **4.7** | **Replies to questions asked in the parliament[Section 4(1)(d)(2)]** | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Fully Met | 28.57 | 28.57 | All questions received through email | Partially Met | 14.29 | It is advised to provide complete |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL detail |
|---|---|---|---|---|---|---|---|---|
| | | | | | from the Ministry of Education are answered in time. | | | |
| **Total** | | | **200** | **154** | | **200** | **152** | |
| **5** | **Information as may be prescribed** | | | | | | | |
| **5.1** | **Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]** | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | Available in website | Fully Met | 20.00 | https://iiitk.ac.in/images/pages/1666177326.pdf |
| 5.1.2 | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out | Not Met | 20 | 0 | empty | Partially Met | 10.00 | SAR for 2021-22 submitted in CIC portal and the audit is being carried out on 20.10.2022 |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | Nodal officer is appointed and the details are available in website. | Partially Met | 10.00 | It is advised to provide complete detail |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | Not Met | 20 | 0 | empty | Fully Met | 20.00 | Now available at: https://iiitk.ac.in/images/pages/1666177326.pdf |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in | Not Met | 20 | 0 | empty | Partially Met | 10.00 | It is advised to |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|---|---|---|---|---|---|---|---|---|
| | RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | | | | | | | provide complete detail |
| **Total** | | | **100** | **40** | | **100** | **70** | |
| **6** | **Information Disclosed on own Initiative** | | | | | | | |
| **6.1** | **Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information** | | | | | | | |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Fully Met | 25 | 25.00 | All RTI applications are disposed within the time limit. | Fully Met | 25.00 | https://iiitk.ac.in/RTI/page |
| **6.2** | **Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ** | | | | | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Met | 12.5 | 0 | empty | Not Met | 0 | It is advised to start the process of obtaining STQC certification and uploading the same |
| 6.2.2 | Does the website show the certificate on the Website? | Not Met | 12.5 | 0 | empty | Not Met | 0 | Same as above |
| **Total** | | | **50** | **25** | | **50** | **25** | |
| **Grand Total** | | | **915** | **737** | | **813** | **615** | |