

भारतीय सूचना प्रौद्योगिकी अभिकल्पना एवं विनिर्माण संस्थान कर्नूल



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING KURNOOL

(An Institute of National Importance under Ministry of Education, Govt. of India)
Jagannathagattu, Kurnool-518008, Andhra Pradesh, INDIA

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Advt. No.IIITDMK/admin/Rect/NT/2022/02

30 Nov 2022

ADVERTISEMENT FOR RECRUITMENT OF NON-TEACHING STAFF

Indian Institute of Information Technology Design and Manufacturing Kurnool is an Institute of National importance established by an Act of Parliament. The institute is in search of bright, dynamic, experienced, qualified, and suitable Indian nationals to cater the institute's requirements. The institute invites online applications for the following Non-Teaching positions on direct recruitment.

Sl No	Post	Pay Level (As per 7 th CPC) and Classification	No. of Vacant Posts					Total
			UR	SC	ST	OBC- NCL	EWS	
1	Junior Superintendent	Level 06 & Group-B	01	01	-	-	-	02
2	Junior Technician (Mechanical)	Level-03 & Group-C	01	-	-	-	-	01
	Total		02	01	0	0	0	03

Upper age limit, Educational and other qualifications required for direct recruitment of the above posts are as under:

S. No	Name of the Post	Upper Age Limit	Essential Educational and other qualifications
1	Junior Superintendent	32 Years	First Class Bachelor's degree with 6 years experience in the areas of Accounting / Administration.
2	Junior Technician (Mechanical)	27 Years	Diploma or equivalent Bachelor's degree in Mechanical Engineering OR ITI in relevant trades of Mechanical Engineering (preferably fitter, machinist and Lathe/milling operations) with 02 years of Experience.

GENERAL INSTRUCTIONS

1. Candidate must be a citizen of India.
2. Applicants are required to submit the application online using the institute website link <https://iiitk.ac.in> . Hard copy of the applications will not be accepted.
3. Before applying for the post, candidates are advised to satisfy themselves about their eligibility. It is the responsibility of the applicant to assess his/her own eligibility to the post(s) for which he/she is applying in accordance with the advertisement. If it is found at any time in future, either during the process of selection or even after the appointment that the applicant was not eligible as per the prescribed Recruitment Rules which could not be detected at the time of selection for whatever reason(s), his/her candidature/appointment shall be liable to be cancelled/terminated immediately.
4. Separate application needs to be submitted for each post.
5. Experience acquired after minimum qualification (i.e., post qualification experience) prescribed for each post will only be considered.
6. The crucial date for determining the Experience and upper age limit shall be the last date of submission of online applications under this advertisement.
7. Online applications received without proper supporting documents and without application fee will be summarily rejected. No correspondence what so ever be entertained in this regard.
8. All educational qualifications must be from a recognized Board/University/Institute only.
9. The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reasons. The number of posts given above are tentative only. Any consequent vacancies arising at the time of the selection process may also be filled up from the available candidates.
10. Reservation and relaxations are applicable as per the Government of India norms for the candidates applying for the reserved posts.
11. Age relaxation for PWD/Ex-Servicemen applicants shall be applicable as per the Government of India norms.
12. Candidates claiming the reservation/age relaxation should attach certificates in support of their claim.
13. Age limit prescribed for the post(s) are not applicable for the eligible regular permanent employees of IIITDM Kurnool.
14. The appointment of the selected candidates is subject to medical fitness as per the norms.
15. Decision of the institute in all matters relating to the eligibility of the candidates, screening /skill/written test and selection would be final and binding on all the candidates. No interim correspondence, whatsoever, will be entertained from the candidates.

16. In case of any dispute/ambiguity arising out of the recruitment, decision of the Institute shall be final. Legal disputes if any regarding the above will be restricted to the jurisdiction of Kurnool only.
17. Applicants are advised to visit the website (www.iiitk.ac.in) from time to time for any information regarding the date, time, and venue for the written Test/Skill Test/Trade Test/Practical Test and relevant updates, etc. All relevant information and updates are published on the institute's website only and will not be advertised in any newspaper.
18. Person employed in Govt/Semi-Govt/PSU/Autonomous Organisations must enclose a **No Objection Certificate** along with online application. In case, of any anticipated delay in getting NOC, the candidate may submit a scanned copy of Self declaration in the prescribed format (Annexure). He/she should submit NOC at the time of Written Test/Skill Test/Interview, failing which he/she will not be allowed for the further selection process.
19. Besides pay, the post(s) carry allowances according to the Institute rules.
20. Canvassing in any form would entail the disqualification of the candidate.
21. No TA/DA will be paid for attending the written Test/Interview.
22. The post(s) are permanent with probation period as per the Institute norms and may be extended as deemed fit.
23. **Application Fee:**
- a) Non refundable online application fee of **Rs.500/-** is to be paid through SBI collect. **<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=927770>**
- b) **Follow the steps given below for making the payment:**
- i) Click Accept terms and proceed.
 - ii) Select the state as Andhra Pradesh and the institute as Educational Institutions.
 - iii) Select **IIIT Design and Manufacturing** and submit
 - iv) Select the **Non-Teaching Staff Recruitment application fee** from the category tab and fill all the details.
 - v) Click submit for making payment.
- c) **Application Fee is exempted for SC/ST/PwD/Women/Ex-Servicemen Candidates.**
24. **Schedule of Recruitment Process:**
- i) Date of Publication of detailed notification on Institute's Website: 30.11.2022
 - ii) Portal open for Online application: 01.12.2022
 - iii) Last date of submission of Online Application: 31.12.2022
 - iv) The schedule of written test/Skill Test /Trade Test/Practical Test etc. will be intimated in due course on the institute recruitment portal.
 - v) **Candidates are advised to visit the institute recruitment portal regularly for all updates. The Institute will not be responsible in any manner if a candidate fails to visit /access the recruitment portal.**

25. The candidates will be shortlisted based on the details mentioned in the application and scrutiny norms. The candidates should preserve their Individual ID created (during online form filling process) till the completion of the recruitment process.

26. **Scheme of Examination:** The examination consists of 3 Levels

Level-I: Candidates who are shortlisted only will be called for Level-I examination. The Examination consists of objective type questions. The Level-I is for Screening purpose only, does not have any weightage in preparation of final merit list. Maximum duration of examination is 2 hours.

Level-II: Subject knowledge will be tested in this level. The Examination consists of objective type questions. Maximum duration of exam is 2 hours

Level-III: It is Skill Test/Practical Test/Trade Test with maximum duration of 2 hours.

Note:

a) The performance in Level-II and Level-III are considered with equal weightage in preparing final merit list.

b) Success in the examination confers no right on the candidate's appointment.

d) Syllabus for all Levels of examination is available in the Institute recruitment portal.

For any query, please write to Institute at: **recruit_nt@iiitk.ac.in**

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Registrar I/C