INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING KURNOOL- 518007

MINUTES OF THE TWELFTH MEETING OF THE BOARD OF GOVERNORS HELD AT 2.00 PM ON 17th DECEMBER 2022 IN HYBRID MODE

MEMBERS PRESENT:

S No	Name	Role
1	Prof. H A Ranganath, Chairperson of IIITDM. Kurnool	Chairman
2	Prof K N Satyanarayana, Director, IIT, Tirupati	Member
3	Prof N V Ramana Rao, Director, NIT, Warangal	Member
4	Prof P Nagabhushan, former Director of IIIT Allahabad and Vice Chancellor, Vignan University, Guntur	Member
5	Prof Sandeep Sancheti, Professor of ECE and Pro-Vice Chancellor, Marwadi University	Member
6	Smt Shashi Sairaman, CEO, MTAB, Chennai	Member
7	Sri K Gurumurthy, Registrar, IIITDM Kurnool	Secretary

Members Absent: The following members could not attend the meeting and requested leave of absence due to other pressing commitments. The Comments received from MoE on agenda items are taken into consideration as part of the meeting.

1. Shri J Shyamal Rao, Spl. Chief Secretary, Govt, of AP.
2. Shri Rakesh Ranjan, IAS, Additional Secretary, TE, MHRD
3. Dr Jaideep Kumar Mishra, JS and Group Coordinator, MeitY, New Delhi.
4. Sri Narasimhan Peri, CEO, Cognitive Care

At the outset, the Chairman, Board of Governors, welcomed the members present and thanked them for making it convenient to attend the meeting in hybrid mode and thanked and placed on record the services rendered by Dr J Krishnaiah Registrar I/c, IIITDM Kurnool. Also he along with the members welcomed the new registrar of IIITDM Kurnool Sri K Gurumurthy who came on deputation from Ministry of Fertilizers, Govt. of India. Later, Director gave progress of the various campus activities in the last three months. Later, the Members deliberated on the agenda items in detail and passed the following item-wise resolutions.

	To confirm the Minutes of the 11th meeting of the Board of Governors (BoG) of Indian Institute of Information Technology Design and Manufacturing Kurnool, held at 4.00 PM on 16th September in hybrid mode

Item No. BoG-12(2022)-01	**Resolution** Confirmed

	Name of the item
Item No. BoG-12(2022)-02	To consider the action taken report on the resolutions of the 11th meeting of the Board of Governors (BoG) of Indian Institute of Information Technology Design and Manufacturing Kurnool, held at 4.00 PM on 16th September 2022 in hybrid mode
	Resolution Noted

	To consider and to approve the minutes of the 8th meeting of Finance Committee of Indian Institute of Information Technology Design and Manufacturing Kurnool, scheduled to be held at 4.00 PM on 9th December 2022 through Google meet.
Item No. BoG-12(2022)-03	**Resolution** Approved

	To consider and to approve the minutes of the 11th meeting of the Building and Works Committee of Indian Institute of Information Technology Design and Manufacturing Kurnool, held at 4.00 PM on 27th October 2022 at 11.00 am in hybrid mode.
Item No. BoG-12(2022) -04	**Resolution** Approved

	To consider and to approve the Preliminary estimates (PEs) for providing Fiber optic cable distribution for net connectivity and CCTV outdoor and indoor surveillance along with UPS and Split ACs.
Item No. BoG-12(2022)-05	**Resolution** Approved

	To consider and to approve the Preliminary estimates (PEs) for providing SITC of Roof Top Solar Power Plant.
Item No. BoG-12(2022)-06	**Resolution** Suggested to explore the resolution recommended in the 8th Finance Committee vide item No FC-8(2022)-4 and present in the subsequent

	meeting.
Item No. BoG-12(2022)-07	**To consider and to ratify the approval accorded by the Chairman, BoG, IIITDM Kurnool, for the proceedings of the selection committee meeting for recruitment of Registrar on Deputation for an initial period of 3 years, held on 10th October 2022.** **Resolution** Ratified.
Item No. BoG-12(2022)-08	**To consider and to permit the Institute to send the Annual Accounts for the FY 2021-22 approved by the FC and BoG, together with the observations of CAG audit team.** **Resolution** Approved
Item No. BoG-12(2022)-09	**To consider and to approve the Annual report of the Institute for the FY 2021-22 and permitted to send to MoE.** **Resolution** Approved
Item No. BoG-12(2022)-10	**To consider and to approve the a) mapping and roster for each cadre of faculty positions of the Institute, b) Department wise distribution of posts and c) to allow the institute to recruit lower-level cadres against higher level positions.** **Resolution** a) Approved b) Approved c) Approved to strictly follow the roster approved in item(a). Members also suggested to strictly follow the four tier flexible structure without any relaxations on qualifications, relevant experience, and other essential requirements to all the cadres.
	To discuss and to approve to adopt suitable measures to minimize complaints and to ensure transparency in the Institute based on the

Item No. BoG-12(2022)-11	letter received from Ministry of Education on 21st October 2022.
	Resolution Members deliberated all the conditions stated in the letter received from MoE, and approved the following academic criteria strictly in order to minimize complaints and to ensure transparency in recruitment and follow the following guidelines from the next recruitment/Cohort onwards.

S.No	Item Name	Resolution
1	Rolling advertisement to be made for faculty recruitment and recruitment process to be completed every six months depending upon the number of applicants.	• Approved to issue Rolling advertisement cadre wise. • Approved to conduct interviews at least twice in a year based on the need, number of shortlisted candidates and availability positions in each cadre in phased manner.
2	Recruitment rules to be made clearer that does not involve personnel interpretation and each and every performance indicator such as teaching, research, outreach activities, help in administration etc be clearly spelt out, as per extant norms	• Advised to strictly follow Recruitment rules issued by MoE, vide F.No 27-11/2011 TS-1. Dated 23rd April 2014, issued to IIITs, along with OMs received from MoE from time to time.
3	Screening should be done thoroughly with screening criteria declared ad notified on the Institute web site and it may be more stringent than Recruitment Rules.	• Approved to strictly follow the qualifications, relevant experience, and other essential requirements for each cadre. Use desirable qualifications if the number of applications are very high. • Approved to conduct written test for Grade-II positions to do screening for Seminar. • Approved to select the candidates by the selection committee based on their performance by either by fixing cut-offs/providing rank for the appeared candidates. • Approved to fix the cut-offs by the screening committee based on the performance for all cadres at all levels. • Approved to conduct seminar for

			• screening the final candidates for the interview. • Sponsored projects: Research project, consultancy, or Industry type. • Approved to fix the value of the projects by the screening and selection committees. • Approved to consider post-doc experience wherever needed. • Four high quality research papers beyond the required papers needed for each cadre is considered as equivalent one project for Mathematics and Humanities streams.
4		Shortlisting criteria for candidates to be called for the Interview to be declared and known to each candidate	• Approved the ratio to be followed for shortlisting the candidates for each cadre, at the written test/Seminar/Interview when large number of applications received/shortlisted: *Written test: 1:20 for initial screening* *Seminar: 1:10 for based on written test performance/Initial screening for higher cadre posts* *Interview: 1:6.* • Suitable rubrics are to be prepared for assessing Interview performance by considering teaching, research, consultancy, administrative and other skills to assess the applicants.
5		Presentation by the candidates in open house including students and faculty, every stakeholder to evaluate the candidate on pre-specified metric. Based on the average score, shortlisting is to be done.	• Committee involving external experts will assess candidates' performance.
6		Recruitment of visiting faculty/contract/adhoc be made as per the qualification of regular faculty only without any deviation	• Flexible four tier structure rules are to be followed to recruit visiting faculty/Contract/adhoc faculty.

7	Procurement of goods and services to be done through GeM only unless until it is of urgent nature and the same should be brought on the note-sheet with clarity. Recommendation of the Departmental Purchase Committee and central purchase committee to be obtained. Further internal audit wing to be created that should scrutinize each and every purchase before PO is issued. GFR-2107 should be followed strictly	• Approved to follow GFR 2017 rules. • Establish Internal audit wing at the earliest.
8	No additional facility to contract or ad hoc employee be given and to the extent possible they should not be given administrative responsibility in order to ensure accountability. A faculty or non-faculty staff to be given facilities as per entitlement only and additional expenditure, if any, to be charged from them.	• Approved not to provide any additional facility to contract or ad hoc employees. • Facilities are to be given to faculty and non-faculty as per entitlement only, as per orders issued by MoE.

Item No. BoG-12(2022)-12	To discuss and approve to adopt the guidelines for the appointment of Professor of Practice at the Institute.
	Resolution Approved to adopt the guidelines recommended by the Radhakrishnan committee. In addition, members suggested to limit the number of Professors/Associate Professors of Practice to 10% of the total faculty sanctioned strength.

Item No. BoG-12(2022)-13	To consider and to deliberate on the issue of probation period for faculty appointed in Grade II in various departments.
	Resolution Approved to conduct performance review as per appointment orders,

	using the rubrics approved by BoG and issue orders as per four tier flexible structure rules and Statutes. In addition, it is approved to strictly follow the flexible four-tier structure guidelines for Grade II faculty.

	To consider and to approve to constitute sub-committee of the Board for Grievance Redressal
Item No. BoG-12(2022)-14	**Resolution** Approved

	To consider and to ratify the approval accorded by the Chairman, BoG, IIITDM Kurnool, for the reconstitution of Finance Committee of IIITDM Kurnool.
Item No. BoG-12(2022)-15	**Resolution** Ratified. Assistant Registrar (Accounts) is the secretary and Registrar of IIITDM Kurnool is the Special Invitee of the Finance Committee.

	To consider and to approve the change of nomenclature and recruitment rules to be followed for Certain non-faculty (Group A and Group B) Posts.
Item No. BoG-12(2022)-16	**Resolution** Approved.

	Appraisal Item(s): a) Progress of Samsung Innovation Campus (SIC) at the Institute. b) Progress of Construction works. c) Progress on UAS and Drones project. d) Admissions for UG programmes. e) Hosting of inter IIIT sports meet jointly with IIITDM Kancheepuram
Item No. BoG-12(2022)-17	**Resolution** a) Noted b) Noted. c) Noted d) Noted

	e) Noted.
Item No. BoG-12(2022)-18	**Any other item with the permission of the Chair** a) To consider and approve the completion of Probation of Associate Professor and Assistant Professor (Grade – I): External committee consisting of two experts from IIT, Hyderabad reviewed the progress of the two faculty and gave recommendations for completion of the probation favourably. (Annexure -I).
	<u>**Resolution**</u> a) Approved.

At the end, members suggested

a) to explore new programmes which are popular and demand in nature by performing study critically and revise the existing M Tech Programmes and present in detail before February 2023 to start the programme from next academic year 2023-23 onwards.
b) to study and train the faculty for accreditation of eligible UG programmes
c) to prepare action plan for NEP 2020 activities.

With the above, the meeting is concluded with vote of thanks to the Chair and members for sparing their valuable time and giving suggestions along with necessary directions for the Institute.

Sri K Gurumurthy
Secretary, BoG & Registrar
IIITDM, Kurnool

Prof. H A Ranganath
Chairman, BoG
IIITDM, Kurnool