

Date of Examination:	01.03.2023	Time:	2 Hrs
Name of the Post:	Junior Superintendent - Level 2 Written Test		

Name of the Candidate:										
Application No:										

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Invigilator's Signature

**Instructions to the Candidate:**

1. This booklet consists of 80 questions. Please check that this Question Booklet does not have any missing or torn pages or items, if so get it replaced by another Question Booklet.
2. A separate OMR Sheet is given. It should not be folded or mutilated. No additional OMR Sheet shall be provided.
3. Use only Black Ball point pen for filling all particulars of Question Booklet and OMR Sheet as well as to darken the circle of the Response in the OMR Sheet.
4. This Question Booklet contains 80 Multiple Choice Questions, and each question is followed by four alternative answer options namely A, B, C and D out of which only one option is correct. You need to darken the most appropriate correct circle of the OMR Sheet by black ball point pen.
5. For each question, darken only one circle on the Response Evaluation Sheet. If you darken more than one circle or darken a circle partially, the answer will be treated as incorrect. Cutting, Alterations/ Correction are not permitted. Answer once darkened cannot be changed in the OMR sheet. If you do not wish to attempt a question, leave all the circles in corresponding row blank and in such condition zero marks will be awarded for that question.
6. Every correct answer will be awarded 1.25 marks and 0.3125 marks will be deducted for each of the wrong answer. No marks are assigned for questions not attempted.
7. Use of Electronic Gazettes, Pager, Mobile Phone, Calculator etc. are strictly prohibited. Use of Unfair means will lead to cancelation of candidature. Do not carry any loose paper.
8. The blank spaces and the blank page at the end of this Booklet can be used for Rough Work.
9. Strictly adhere to appropriate discipline during the course of examination and you are not permitted to leave the Examination Hall until the end o the test.
10. Return the Question Booklet and OMR Sheet to the Invigilator after completion of examination.



1.	<p>Arrange the following entries of an official letter in proper sequence –</p> <ol style="list-style-type: none"> <li>1) Heading</li> <li>2) Inside Address</li> <li>3) Message</li> <li>4) Reference initials</li> <li>5) Date</li> <li>6) Salutation</li> <li>7) Complimentary close</li> <li>8) Enclosure</li> </ol> <p>(A) 1,5,2,6,3,7,4,8  (B) 1,2,4,6,3,7,8,5  (C) 1,2,5,4,6,3,7,8  (D) 1,5,2,4,6,3,7,8</p>
2.	<p>The Indian Institute of Information Technology Act came in force in the year _____</p> <p>(A) 2012  (B) 2014  (C) 2016  (D) 2017</p>
3.	<p>IIITDM Kurnool was accorded the status for 'Institute of National Importance' on _____:</p> <p>(A) 8<sup>th</sup> December 2014  (B) 14<sup>th</sup> July 2015  (C) 14<sup>th</sup> July 2016  (D) 3<sup>rd</sup> August 2017</p>
4.	<p>Honorary degrees of IIITDM can be catered with the approval of the</p> <p>(A) Director of the IIITDM  (B) Senate of the IIITDM  (C) Board of Governors of the IIITDM  (D) Ministry of Education, Govt of India</p>
5.	<p>For inspection of records under RTI ACT 2005, the fee payable is _____</p> <p>(A) No fees.  (B) No fee for the first hour, a fee of Rs.10/- for each subsequent hour  (C) No fee for the first hour, a fee of Rs.5/- for each subsequent hour  (D) No fee for the first hour, a fee of Rs.20/- for each subsequent hour</p>
6.	<p>Performance Security should remain valid for a period of ..... beyond the date of completion of all contractual obligations of the supplier including warranty obligations:</p> <p>(A) Thirty Days  (B) Sixty Days  (C) Ninety Days  (D) One hundred and twenty Days</p>

7.	Limited Tender Enquiry may be adopted when estimated value of goods to be procured is upto Rupees____ (A) 10 Lakh (B) 15 Lakh (C) 25 Lakh (D) 50 Lakh
8.	In IIITDM, the admission to M. Tech. programme is done on the basis of : (A) JOSAA counselling (B) AIEEE counselling (C) CCMT counselling (D) None of the above.
9.	A report of stores for disposal of Goods including book value, guiding price, reserved price etc. is required to be prepared in form (A) GFR 10 (B) GFR 11 (C) GFR 12 (D) GFR 13
10.	Annual turnover limit up to which a business is exempted from GST is : (A) Rs. 10 lakh (B) Rs. 20 lakh (C) Rs. 40 lakh (D) Rs. 100 lakh
11.	The Financial Powers of the Government, which have not been delegated to a subordinate authority, shall vest in the : (A) President (B) Parliament (C) Union Cabinet (D) Finance Ministry
12.	Patents, Copyrights and Trademarks are (A) Current assets (B) Fixed assets (C) Intangible assets (D) Investments
13.	Depreciation is charged on: (A) Fixed Assets (B) Computer consumables (C) AMC & Software (D) All the above
14.	Choice Based Credit System allows students to choose which of the following? I. Inter-disciplinary II. Intra-disciplinary III. Skill-oriented IV. Open book examination V. Cataloging services

	<p>Choose the correct answer from the option given below:</p> <p>(A) I, II, III only  (B) I, IV, V only  (C) II, III, IV only  (D) III, IV, V only</p>
15.	<p>PFMS stands for :</p> <p>(A) Public Financial Management System  (B) Public Fund Monitoring Scheme  (C) Parallel Financing Management Scheme  (D) Post filling Monitoring System</p>
16.	<p>Which of the following is not a part of Final Accounts of Non-profit Organization which is prepared at the end of each financial year?</p> <p>(A) Balance Sheet  (B) Income &amp; Expenditure Account  (C) Receipt and Payment Account  (D) Profit &amp; Loss Account</p>
17.	<p>Working capital means</p> <p>(A) Assets and liabilities  (B) Cash in hand and in bank  (C) Current assets less current liabilities  (D) Assets less fixed liabilities</p>
18.	<p>Depreciation of an asset is:</p> <p>(A) Charge against Profit  (B) Appropriation of Profit  (C) Revenue Expenditure  (D) None of the above</p>
19.	<p>What is Cost Plus Contract?</p> <p>(A) Cost plus fixed rate per unit as profit  (B) Cost plus fixed percentage of cost as profit  (C) Either (A) or (B)  (D) None of above</p>
20.	<p>What constitutes 'interruption in service' entailing forfeiture of past service? (i) Resignation (ii) Dismissal (iii) Removal (iv) Suspension</p> <p>(A) (ii)  (B) (ii) &amp; (iii)  (C) (i), (ii) &amp; (iii)  (D) (i), (ii), (iii) &amp; (iv)</p>
21.	<p>One of the following combinations of leave is not permissible under CCS (leave) Rule, 1972:</p> <p>(A) Earned Leave and Maternity leave  (B) Casual Leave and Earned Leave  (C) Commuted Leave and Half pay Leave  (D) Earned Leave and extra Ordinary Leave</p>

22.	CPPP stands for <input checked="" type="checkbox"/> (A) Central Public Procurement Portal <input type="checkbox"/> (B) Centralized Purchase & Payment Portal <input type="checkbox"/> (C) Common Public Procurement Portal <input type="checkbox"/> (D) Common Purchase & Payment Portal
23.	Pro forma Promotion means.... <input type="checkbox"/> (A) An employee not fit for promotion at a particular time and his result is kept in a sealed cover <input type="checkbox"/> (B) An employee who already got the particular pay level thought MACP, gets promotion and change in designation in same pay level <input type="checkbox"/> (C) An employee who is junior to other employees being considered for promotion also gets promoted due to availability of vacancies <input checked="" type="checkbox"/> (D) An employee serving outside his cadre (deputation etc.) is considered for promotion when due in his cadre
24.	CBCS stands for : <input type="checkbox"/> (A) Criteria Based Choice System <input checked="" type="checkbox"/> (B) Choice Based Credit System <input type="checkbox"/> (C) Criteria Based Creditable Score <input type="checkbox"/> (D) Credit Based Choice Score
25.	A government servant whose date of birth is 1st April will retire from service on: <input checked="" type="checkbox"/> (A) 31st March <input type="checkbox"/> (B) 30th April <input type="checkbox"/> (C) 31st December <input type="checkbox"/> (D) 30th June
26.	Suspension is a <input checked="" type="checkbox"/> (A) Executive action <input type="checkbox"/> (B) Minor penalty <input type="checkbox"/> (C) Major Penalty <input type="checkbox"/> (D) Simple penalty
27.	Mr. 'X', a permanent government servant has been transferred from station 'A' to station 'B' on promotion. The distance between the stations is 2150 km. Journey between the station was not performed by air and involves continuous travel by road for more than 200 Kms. Total joining time admissible to him would be: <input type="checkbox"/> (A) 12 days <input checked="" type="checkbox"/> (B) 15 days <input type="checkbox"/> (C) 10 days <input type="checkbox"/> (D) 7 days.
28.	Sealed Cover procedure in promotion will not be resorted to, in following condition: <input type="checkbox"/> (A) If the employee is under suspension <input type="checkbox"/> (B) If the Charge-Sheet has been issued in Departmental Enquiry against the Employee <input checked="" type="checkbox"/> (C) If an FIR has been registered against the employee, but charge-sheet not yet filed. <input type="checkbox"/> (D) If a prosecution in criminal charge is pending against the employee.

29.	<p>Maximum age limit of Children for claiming 'Children Education Allowance' for the children other than disable children is :</p> <p>(A) 16 years.  (B) 20 years.  (C) 18 years.  (D) 21 years</p>
30.	<p>What is the monthly rate of leave contribution being paid by the borrowing organization, to which an employee is on deputation?</p> <p>(A) 3%  (B) 7%  (C) 11%  (D) 15 %</p>
31.	<p>"L" Shape Reservation Roster is applicable in both Recruitment and promotional categories separately where the total cadre is less than: -</p> <p>(A) 13  (B) 14.  (C) 15  (D) 16</p>
32.	<p>The type of grading in which grades are assigned according to cut off levels decided before the start of the programme is:</p> <p>(A) Relative Grading  (B) Direct Grading  (C) Indirect Grading  (D) Absolute Grading</p>
33.	<p>Pay fixation of a government servant is governed by</p> <p>(A) FR 22  (B) FR 26  (C) FR 27  (D) None of the above.</p>
34.	<p>In the Balance Sheet, the Fixed assets are shown at:</p> <p>(A) Salvage value  (B) Market value  (C) Historical cost  (D) Replacement cost</p>
35.	<p>The Imprest system pertains to:</p> <p>(A) Purchase book  (B) SA/CS book  (C) Cash book  (D) Petty Cash book</p>
36.	<p>Consider the following statements:</p> <p>(I) Personal Account: Debit the giver, Credit the receiver  (II) Real Account: Debit what comes in and credit what goes out.  (III) Nominal Account: Debit all incomes and gains. Credit all expenses and losses.</p> <p>Choose the most correct answer as per statement I, II &amp; III:</p>

	<p>(A) Statement I is correct and Statements II &amp; III are incorrect.          (B) Statement II and III are correct and Statement I is incorrect.  <input checked="" type="checkbox"/> (C) Statement II is correct and Statement I &amp; III are incorrect.          (D) All Statements are correct.</p>
37.	<p>The statement showing balance of all the ledger accounts is known as:          (A) Profit and loss account          (B) Bank Reconciliation Statement  <input checked="" type="checkbox"/> (C) Balance Sheet          (D) Trial Balance</p>
38.	<p>If whitewash charges of building amounting to Rs.1500.00 have been debited to building account, it is an example of:          (A) Error of omission          (B) Compensating error  <input checked="" type="checkbox"/> (C) Error of principle          (D) Error of commission</p>
39.	<p>All NPS subscribers who have been under NPS for ____ years or more are permitted to avail non refundable partial withdrawal from their own contribution to the extent of 25% upto ____ times for specified reasons?          (A) One year and One Time          (B) Two years and Two Times  <input checked="" type="checkbox"/> (C) Three years and Three Times          (D) Four years and Four Times</p>
40.	<p>Honorarium can be paid for          (A) Preparation of annual report          (B) Stock verification of Stationary stores.          (C) Answering the Parliamentary questions  <input checked="" type="checkbox"/> (D) None of the above.</p>
41.	<p>Ordinarily the minimum time allowed for submission of bids should be ____ weeks from the date of publication of tender document/ availability of bid document for sale.          (A) 2 weeks  <input checked="" type="checkbox"/> (B) 3 weeks          (C) 4 weeks          (D) 5 weeks</p>
42.	<p>According to straight line method of providing depreciation, the depreciation  <input checked="" type="checkbox"/> (A) Remains constant each year          (B) Increase each year.          (C) Decrease each year          (D) None of them</p>
43.	<p>CGST and SGST are levied as a part of which purchase?  <input checked="" type="checkbox"/> (A) Inter Continent  <input checked="" type="checkbox"/> (B) Intra State          (C) Inter-State          (D) None of the above</p>

44.	In which purchase is IGST Payable?  (A) Intra State <input checked="" type="checkbox"/> (B) Inter State (C) Inter Continents (D) Inter Union Territories
45.	What does HSN stand for in GST?  (A) Harmonised System Number (B) Home Shopping Network (C) Home State Number <input checked="" type="checkbox"/> (D) Harmonised System of Nomenclature
46.	Central Civil Services (Pension) Rules, 1972 came into force w.e.f.-  (A) 1st January 1972 (B) 1st March 1972 <input checked="" type="checkbox"/> (C) 1st June 1972 (D) 1st July 1972
47.	If the official is relieved of old post in the afternoon of a day, the joining time commences from:-  (A) The same days <input checked="" type="checkbox"/> (B) The next day (C) The next working day (D) None of the above
48.	Under CCS Pension Rules, the emoluments for calculation of gratuity includes:-  (A) Basic Pay (B) Basic Pay + Non-practicing allowance <input checked="" type="checkbox"/> (C) Basic Pay + Dearness Allowance (D) Basic Pay + Dearness Allowance + Non-practicing allowance
49.	Total reservation of SC/ST/OBC should in no case exceed: <input checked="" type="checkbox"/> (A) 50% of total cadre (B) 50 % of total vacancy (C) 50% of total Reserved vacancy (D) None of these.
50.	For the purpose of calculating pension, 'emoluments' include:-  (A) Basic Pay <input checked="" type="checkbox"/> (B) Basic Pay+ Non practicing allowances (C) Basic Pay +Dearness Allowance (D) Basic Pay + Non-practicing allowance + Dearness allowance
51.	CCS (Pension) Rules 1972 are applicable to all employees who joined Government services on or before  <input checked="" type="checkbox"/> (A) 31.12.2003 (B) 31.12.2004 (C) 31.12.2005 (d) 31.12.2006

52.	<p>What is the correct basic accounting equation?</p> <p>(A) Capital + Liabilities = Assets  (B) Assets + Liabilities = Capital  (C) Capital + Assets = Liabilities  (D) Liabilities – Capital = Assets</p>
53.	<p>Double entry implies that</p> <p>(A) Recording entries in Journal  (B) Recording entries in Ledger account  (C) Recording two aspects of every transaction  (D) Recording every transaction in books</p>
54.	<p>Lien means _____ of a Government Servant to hold a post to which he has been appointed on a regular basis.</p> <p>(A) Post  (B) Designation  (C) Title  (D) Position</p>
55.	<p>What is the maximum period of retention of lien when appointed to another Central Government office/State Government in normal course?</p> <p>(A) 4 years  (B) 2 years  (C) 5 years  (D) 7 years</p>
56.	<p>A lien of a Government Servant to a post shall not be retained when (i) He proceeds on immediate absorption outside his cadre (ii) On deputation beyond the maximum period</p> <p>(A) Only (i) is true  (B) Only (ii) is true  (C) Both (i) and (ii) are true  (D) None of the above are true</p>
57.	<p>Travelling Allowance for local journey shall be admissible only if the distance from the normal place of duty to the temporary place of duty exceeded-</p> <p>(A) 16 kms  (B) 32 kms  (C) 8 kms  (D) 100 kms</p>
58.	<p>The term 'goods' used in Manual on purchase of goods and services does not include?</p> <p>(A) Livestock  (B) Furniture  (C) industrial plant  (D) books, publications, periodicals, etc. for a library</p>

59.	<p>Monetary guarantee furnished by the successful tenderer for due performance of the contract concluded with it is called?</p> <p>(A) Earnest Money Deposit/ Bid Security  (B) Security Deposit/ Performance Security  (C) Pre Payment Deposit  (D) None of the above</p>
60.	<p>What is the time-limit prescribed for submission of medical bills for settlement of medical advance?</p> <p>(A) 45 days from the date of discharge from the conclusion of the treatment  (B) 30 days from the date of conclusion of the treatment  (C) Two months from the date of discharge from the hospital  (D) Three months from the date of discharge from the hospital</p>
61.	<p>Who is Public Authority under RTI Act?</p> <p>(A) Any authority constituted by law under the constitution  (B) Any body established by law made by Parliament  (C) Any Institution of self Government established by notification issued by a State Government  (D) All the above</p>
62.	<p>Mention which of the following is exempted from disclosure of Information under RTI Act?</p> <p>(A) Information, which would affect the sovereignty and Integrity of India  (B) Information, which has been forbidden to be published by any Court of Law and which may constitute Contempt of Court?  (C) Information relating to cabinet papers, including records of deliberations of the Secretaries and other Officers  (D) All the above.</p>
63.	<p>Can a Senior Officer approach his subordinate for giving surety for loans taken by him/her?</p> <p>(A) Surety may be obtained from their subordinates  (B) Surety may be obtained at the willingness of the subordinates  (C) Not to approach the subordinate to stand surety for him  (D) Prior intimation to be given to Government</p>
64.	<p>In the departmental proceedings if the Presenting Officer appointed is not a Legal Practitioner, then can the Government servant engage a Legal Practitioner as Defence Assistant?</p> <p>(A) Yes  (B) No  (C) Appointment of Defence Assistant is the choice of Government Servant  (D) None of the above.</p>
65.	<p>Whether a Government servant should get prior sanction for acquiring/ disposing land or valuable property?</p> <p>(A) Prior sanction should be obtained  (B) Ex post facto sanction to be obtained  (C) No sanction is necessary  (D) Oral intimation to be given.</p>

66.	<p>What is Daily Order Sheet?</p> <p>(A) It is a record maintained by the Presenting officer.  (B) It is a record maintained by the Charged officer  (C) It is a record maintained by the Defense Assistant  (D) It is a record maintained by the Inquiry Officer</p>
67.	<p>Who is the custodian of listed documents in a Departmental Enquiry ?</p> <p>(A) Presenting Officer  (B) Defense Assistant  (C) Inquiry Officer  (D) Charged Officer</p>
68.	<p>An employee having attained the prescribed age and completed prescribed years of qualifying service, may seek voluntary retirement from service by giving a notice of-</p> <p>A) At least one month  B) At least three months  C) At least six months  D) None of the above</p>
69.	<p>The definition of the term 'Sexual Harassment' includes-</p> <p>(A) Physical contact and advances  (B) A demand or request for sexual favour  (C) Showing pornography  (D) All the above</p>
70.	<p>Right to information includes the right to-</p> <p>I. Inspect works, documents, records  II. Take notes, extracts or certified copies of documents or records  III. Take certified samples of material  IV. Obtain information in form of printouts, diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts</p> <p>Choose the correct answer from the codes given below:</p> <p>(A) (I, II &amp; III)  (B) (I, II &amp; IV)  (C) (I, III &amp; IV)  (D) (I, II, III &amp; IV)</p>
71.	<p>A female Government servant applied for Maternity Leave on account of threatened abortion. To what extent is she eligible?</p> <p>A) Eligible for 45 days without Medical Certificate  B) Not eligible  C) Eligible for 180 days with Medical Certificate  D) At the discretion of leave sanctioning authority.</p>
72.	<p>What is the maximum period of Child Care Leave allowed during the entire service of a female Government servant?</p> <p>A) 365 days  B) 730 days  C) 732 days  D) 1095 days</p>

73.	<p>What is the minimum period of Child Care Leave to be granted at a time to a female Government Servant?</p> <p>A) 10 days  <input checked="" type="checkbox"/> B) 15 days  C) 20 days  D) 30 days</p>
74.	<p>A Government servant has requested for credit of unavailed joining time of 8 days to his EL account which has a balance of 295 days of EL on 30 June. How many days of EL will be at his credit as on 1<sup>st</sup> July?</p> <p>A) 295 days  B) 300 + 18 days  <input checked="" type="checkbox"/> C) 300 + 15 days  D) 300 + 03 days</p>
75.	<p>Child care leave is admissible if the child is below..</p> <p>A) 16 years  <input checked="" type="checkbox"/> B) 18 years  C) 21 years  D) 25 years</p>
76.	<p>Study leave can be granted to a Government employee for a maximum period of _____ during entire career-</p> <p><input type="checkbox"/> A) 12 months  <input type="checkbox"/> B) 24 months  <input checked="" type="checkbox"/> C) 36 months  <input type="checkbox"/> D) 48 months</p>
77.	<p>Paternity leave is admissible for a maximum period of-</p> <p>A) 10 days  <input checked="" type="checkbox"/> B) 15 days  C) 30 days  D) 60 days</p>
78.	<p>Service book is to be shown to the employee concerned in-</p> <p>A) Every month  <input checked="" type="checkbox"/> B) Every year  C) Every six months  D) Every three year</p>
79.	<p>Transport allowance is not admissible if an employee is absent from duty for full calendar month(s) due to-</p> <p>A) Leave, training or tour  B) Suspension  C) Vacation  <input checked="" type="checkbox"/> D) All of the above.</p>
80.	<p>Tier-1 Account of NPS is a:</p> <p><input checked="" type="checkbox"/> (A) Pension Account having restricted withdrawal  (B) Voluntary Account, which offers liquidity of investment and withdrawal  (C) Static account, which offers liquidity of investment and withdrawal  (D) None of the above.</p>

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23.	What is the minimum period of time that a driver must be a member of a family Government Account?	<input type="radio"/> A) 10 days <input type="radio"/> B) 15 days <input checked="" type="radio"/> C) 30 days <input type="radio"/> D) 90 days
24.	A Government Account holder must have a minimum period of time to have to the SA account will have a balance of \$1000 in the account. How long will it take to be at the credit of \$1000?	<input type="radio"/> A) 200 days <input checked="" type="radio"/> B) 300 + 10 days <input type="radio"/> C) 300 + 15 days <input type="radio"/> D) 300 + 18 days
25.	Child care services administered by the state are available to children under the age of:	<input type="radio"/> A) 18 years <input checked="" type="radio"/> B) 14 years <input type="radio"/> C) 12 years <input type="radio"/> D) 20 years
26.	July 1st is the deadline for the annual filing of the state income tax return. How long does a taxpayer have to file a return for the year 2010?	<input type="radio"/> A) 12 months <input checked="" type="radio"/> B) 24 months <input type="radio"/> C) 36 months <input type="radio"/> D) 48 months
27.	Family leave is available for a maximum of:	<input type="radio"/> A) 10 days <input checked="" type="radio"/> B) 18 days <input type="radio"/> C) 30 days <input type="radio"/> D) 60 days
28.	Service pay is to be allowed for a member of the state police for:	<input type="radio"/> A) Every month <input checked="" type="radio"/> B) Every year <input type="radio"/> C) Every six months <input type="radio"/> D) Every three years
29.	Transport allowance is not paid when a member of the state police is absent from duty for full:	<input type="radio"/> A) Leave, training or rest <input checked="" type="radio"/> B) Sickness <input type="radio"/> C) Vacation <input type="radio"/> D) All of the above
30.	That amount of VRS is:	<input checked="" type="radio"/> A) Pension Amount being received <input type="radio"/> B) Voluntary Account with a 10% penalty in investment and withdrawal <input type="radio"/> C) State account with a 10% penalty in investment and withdrawal <input type="radio"/> D) None of the above

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