Application for Make-up Examinations

1. Name of the Student:
2. Roll /Registration Number:
3. Programme (Tick Appropriate): B. Tech. / B.Tech. Dual degree / M. Tech. / Ph. D.
4. Branch /Department:
5. Semester:
6. Academic Session:
7. Contact No. of the Student:
8. E-mail-ID:
9. Contact No. of Parents:
10. Reason for not appearing Examination:
    (Supporting documents are to be attached as per R.18.0 of the B. Tech. Degree, IIITDM Kurnool)
11. Course Code and Course Name in which the applicant wants to appear Make-Up Examination

S. No	Course Code	Course Name	Date of the Examination missed
1			
2			
3			
4			
5			

12. List of documents enclosed to substantiate the clause for Make-Up Examination.

(a) Students residing in the Hostels should produce a Medical Certificate issued by the Medical Officer of the Institute ☐

(b) Students residing in the hostels but taking medical consultations with outside Doctors are required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Institute. ☐

(c) A student staying outside the Campus permanently / temporarily must produce a medical certificate from the Registered Medical Practitioner and the same should be duly endorsed by the parent/guardian. ☐

(d) Any other supporting information (Medical Prescriptions / Medical Bills) ☐

Full Signature of the Student with Date   Signature of the Parents/Guardian with Date

---

For office use only

Remarks if any _____

Any Disciplinary action was taken against the student previously: Yes ☐   No ☐

Signature of the Office Assistant   Signature of the Faculty In-charge
                                                     Examination Section