



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN AND MANUFACTURING KURNOOL

(OFFICE OF THE ACADEMIC AFFAIRS)

Email: [academics@iiitk.ac.in](mailto:academics@iiitk.ac.in) Contact No. 9441000971/ 08518289-111

Ref. No. IIITDMK/Acad./2023-24/Circular/Amendment/ 203

Date: 09-05-2024

**CIRCULAR**

**Sub:** Amendment of the Make-up examination regulation in the B. Tech. Ordinances – Reg  
**Ref:** SM-13 (2024)-07(g), dated 08.04.2024

Dear Students,

With respect to the subject cited above, the improvements consisting a few changes in the existing regulations of the institute (B. Tech. R. 18.1), has been approved in the 13<sup>th</sup> Senate Meeting, and the same is forwarded to you for your reference.

Existing Regulation	Updated Regulation
<b>B. Tech. (R.18.1)</b> – Students who have missed the Minors or end-semester examinations for valid reasons are eligible for a make-up examination. <b>Only one makeup examination for a particular course in a semester is permitted. Student who has missed minor(s) and the end semester examination in the same course due to genuine reasons like illness etc. may be permitted to write make-up examination for the missed examinations.</b> Student should make an application to the <b>Director / Examination Section</b> within <b>ten days</b> from the date of the examination missed explaining the reasons for their absence. Applications received after this period will not be entertained.	<b>B. Tech. (R.18.1)</b> – Students who have missed the Minors or end-semester examinations for valid reasons are eligible for a make-up examination. <b>Student who has missed minor(s) and the end semester examination in the same course due to genuine reasons like illness etc. may be permitted to write make-up examination for the missed examinations. However only one makeup examination for a particular course in a semester is permitted.</b> Students should make an application to the <b>Director / Dean (Academics) / Associate Dean (Academics) / FIC (Examinations)</b> within <b>five days</b> from the date of the examination missed explaining the reasons for their absence. Applications received after this period will not be entertained.

This issues with the approval of the Competent Authority.

To  
All the concerned

Copy to:

1. PA to the Director for kind information of the Director
2. PA to the Registrar for kind information of the Registrar
3. FIC (Examination) for information and necessary action
4. HoDs for information.
5. Technical Officer for uploading on Institute Website under academic Rules column
6. Office File



*K. Sathya Babu*  
Associate Dean  
(Academics & Research)  
**Dr. K. SATHYA BABU**  
Associate Dean  
(Academics & Research)  
IIITDM Kurnool