



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING KURNOOL
(OFFICE OF THE ACADEMIC AFFAIRS)

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Ref. No. IIITDMK/Acad./2023-24/Circular/ 204

Date: 09-05-2024

CIRCULAR

Sub: Amendment of the Make-up examination regulation(s) in the M. Tech. Ordinances – Reg
Ref: SM-13 (2024)-07(g), dated 08.04.2024

Dear Students,

With respect to the subject cited above, the improvements consisting a few changes in the existing regulations of the institute (M. Tech. R. 17.1 & 17.2), has been approved in the 13th Senate Meeting, and the same is forwarded to you for your reference.

Existing Regulation	Updated Regulation
<p>M. Tech. (R.17.1) Students who have missed sessional assessments on valid reasons should apply to the Academic section indicating the reasons for the absence and the Faculty Advisor shall consider these requests suitably.</p>	<p>M. Tech. (R.17.1) - Students who have missed the sessional assessments (Minors) or end-semester examinations for valid reasons are eligible for a make-up examination.</p>
<p>M. Tech. (R.17.2) - Students who have missed the end semester examinations on valid reasons, should make an application to the Dean (Academic) /Faculty In-charge (Academic) within ten days from the date of the examination missed. Permission to sit for a make-up examination in the subject(s) is given under exceptional circumstances like hospitalization or accident to the student. A student who misses this make-up examination will not be normally given another make-up examination. However, in exceptional cases of illness resulting in the students missing a make-up examination, the Dean (Academic) / Faculty In-charge (Academic) in consultation with the Chairman of the Senate may permit the student to appear for a second make-up examination.</p>	<p>M. Tech. (R.17.2) Student who has missed minor(s) and the end semester examination in the same course due to genuine reasons like illness etc. may be permitted to write make-up examination for the missed examinations. However only one makeup examination for a particular course in a semester is permitted. Student should make an application to the Dean (Academic) / Associate Dean (Academics) / Faculty In-charge (Examination) within five days from the date of the examination missed. Permission to sit for a make-up examination in the subject(s) is given under exceptional circumstances like hospitalization or accident to the student. A student who misses this make-up examination will not be normally given another make-up examination. However, in exceptional cases of illness resulting in the students missing a make-up examination, the Dean (Academic) / Associate Dean (Academics) / Faculty In-charge (Examination) in consultation with the Chairman of the Senate may permit the student to appear for a second make-up examination.</p>

This issues with the approval of the Competent Authority.



K. Sathya Babu
Associate Dean
(Academics & Research)

Dr. K. SATHYA BABU
Associate Dean
(Academics & Research)
IITDM Kurnool

To

All the concerned

Copy to:

1. PA to the Director for kind information of the Director
2. PA to the Registrar for kind information of the Registrar
3. FIC (Examination) for information and necessary action
4. HoDs for information.
5. Technical Officer for uploading on Institute Website under academic Rules column
6. Office File