



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5415687
Dated/दिनांक : 30-09-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	14-10-2024 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	14-10-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Information Technology (iiit)
Office Name/कार्यालय का नाम	Kurnool
Item Category/मद केटेगरी	Facility Management Service- Manpower based (Version 2) - Residential; Horticulture Services; Skilled , Facility Management Service- Manpower based (Version 2) - Residential; Horticulture Services; Semi-skilled , Facility Management Service- Manpower based (Version 2) - Residential; Horticulture Services; Unskilled
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	20 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)
MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण

Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	30000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

DIRECTOR IIITDM KURNOOL
IIITDM Kurnool, Jagannathagattu, Kurnool, Andhra Pradesh - 518008.
(B S Murty)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1726732238.pdf](#)

Scope of work & Job description:[1727697573.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue

03-10-2024 15:00:00	Pre Bid Meeting - Horticulture Services Tender Thursday, October 3 · 3:00 – 3:30pm Time zone: Asia/Kolkata Google Meet joining info Video call link: https://meet.google.com/yqr-fyxu-sxh Or dial: (US) +1 929-277-9995 PIN: 581 803 861#
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Facility Management Service- Manpower Based (Version 2) - Residential; Horticulture Services; Skilled (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Premise	Residential
Type of Services Required	Horticulture Services
Skill Category	Skilled
Type of Function	Others
List of Profiles	Horticulture Supervisor
Educational Qualification	Graduate
Specialization	Horticulture
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Consumables to be provided by Service Provider	Yes
High End Machinery and Equipments to be provided by Service Provider	Yes
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Horticulture Supervisor

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Eeram Krishna Murthy	518007,Jagannathagattu Kurnool ANDHRA PRADESH	1	<ul style="list-style-type: none">• Minimum daily wage (INR) exclusive of GST : 734• Bonus (INR per day) : 61• EDLI (INR per day) : 4• EPF Admin Charge (INR per day) : 4• Optional Allowances 1 (INR per day) : 0• Optional Allowances 2 (INR per day) : 0• Optional Allowances 3 (INR per day) : 0• ESI (INR per day) : 24• Number of working days in a month : 30• Provident Fund (INR per day) : 88• Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Residential; Horticulture Services; Semi-skilled (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Premise	Residential
Type of Services Required	Horticulture Services
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	STP Operator
Educational Qualification	ITI
Specialization	STP Operator
Post Graduation	Not Required

Specification	Values
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Consumables to be provided by Service Provided	Yes
High End Machinery and Equipments to be provided by Service Provider	Yes
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	STP Operator

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Eeram Krishna Murthy	518007,Jagannathagattu Kurnool ANDHRA PRADESH	1	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 610 • Bonus (INR per day) : 51 • EDLI (INR per day) : 3 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 20 • Number of working days in a month : 30 • Provident Fund (INR per day) : 73 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Residential; Horticulture Services; Unskilled (9)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Premise	Residential
Type of Services Required	Horticulture Services
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Mali/Gardner Helper
Educational Qualification	Not Required
Specialization	STP Operator , Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Consumables to be provided by Service Provided	Yes
High End Machinery and Equipments to be provided by Service Provider	Yes
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Gardener

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Eeram Krishna Murthy	518007,Jagannathagattu Kurnool ANDHRA PRADESH	9	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 522 • Bonus (INR per day) : 44 • EDLI (INR per day) : 3 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 17 • Number of working days in a month : 30 • Provident Fund (INR per day) : 63 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Residential; Horticulture Services; Unskilled (3)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Premise	Residential
Type of Services Required	Horticulture Services
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Mazdoor/Labour
Educational Qualification	Not Required
Specialization	Not Required , STP Operator
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Consumables to be provided by Service Provided	Yes
High End Machinery and Equipments to be provided by Service Provider	Yes
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Worker

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Eeram Krishna Murthy	518007,Jagannathagattu Kurnool ANDHRA PRADESH	3	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 522 • Bonus (INR per day) : 44 • EDLI (INR per day) : 3 • EPF Admin Charge (INR per day) : 3 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 17 • Number of working days in a month : 30 • Provident Fund (INR per day) : 63 • Tenure/ Duration of Employment (in months) : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Minimum Service charge in 3.85%. In case bidders quote, less than the minimum Service Charge, their bid shall be rejected summarily.
2. Consumables & Machinery/Equipment shall be approved by the Institute and the Contractor shall have to provide the same and the amount will be reimbursed at actuals. The prices shall have to be reasonable. Any asset procured with the Institute money will be the asset of the Institute.
3. The requirement, category of manpower & their required qualifications mentioned in the scope document is provisional and subject to change based on the operational requirements of the Institute. Based on the requirements, the Contractor shall have to provide the suitable manpower.

4. The manpower deployed shall be eligible for the Minimum Wages as declared time to time by the Office of the Chief Labour Commissioner(C), Ministry of Labour & Employment, Govt. of India.

5. The minimum Service Charge is 3.85%. Bidders shall quote their bid, as per the values given in the bid by quoting a minimum service of 3.85%. However, Bidders are advised to take into consideration scope and all the terms & conditions of the tender (Including corrigendum/addendum if any) before submitting their bid. Also, bidders are advised to visit the Institute once to have a proper understanding of the site and the work to be undertaken.

6. Eligibility Criteria:

(a) Bidder must be a proprietor/firm/company possessing valid PWD of Class - III or CPWD of Class III (Horticulture) or CPWD class - III (Buildings & Roads) Registration Certificate.

(b) The average Annual turnover of FY. 2020-21, 2021-22 & 2022-23 should be at least 20 Lakhs issued by CA with UDIN Number.

(c) The bidder should submit audited financial statements (balance sheets) for the FY 2020-21, 2021-22 & 2022-23 along with relevant income tax returns for the concerned years i.e., AY 2021-22, 2022-23 & 2023-24.

(d) Bidder must have successfully completed the works pertaining to Horticulture/ Landscaping/ Gardening works with the conditions and value of work/purchase orders along with satisfactory certificates defined as under during the period of 01-04-2021 to 31-03-2024:

One work of Horticulture/Landscaping/Gardening Annual Maintenance Contract costing not less than the amount equal to Rs. 40,00,000/- (Rupees Forty Lakhs only).

OR

Two works of Horticulture/Landscaping/Gardening Annual Maintenance Contract costing not less than the amount equal to Rs. 30,00,000/- (Rupees Thirty Lakhs only).

OR

Three works of Horticulture/Landscaping/Gardening Annual Maintenance Contract costing not less than the amount equal to Rs.20,00,000/- (Rupees Twenty Lakhs only).

(e) All the payments received against the claim of Work/purchase Orders at Clauses (d) above should reflect in Form 26AS. Else the Work/Purchase Order is treated as invalid.

(f) The bidder must have valid GST & PAN Number and the same should reflect in all financial statements.

(g) The agency shall submit Valid EPFO, ESI, Labour License & Registration copy certificates.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---