



Indian Institute of Information Technology Design and Manufacturing, Kurnool,

(An Institute of National Importance fully funded by MHRD, Govt. of India)

Jagannathagattu, Dinnedavarapadu Village, Kurnool , Andhra Pradesh - 518 002

Advt.No.IIITDMKL/R/2/2018

Dated: 19th September, 2018

Non-Teaching Posts

Indian Institute of Information Technology Design and Manufacturing, Kurnool is an Institute of National Importance established in 2015 by the Ministry of Human Resource Development, Government of India. It is a Centre of Excellence for pursuing Design and Manufacturing oriented Engineering Education and Research and for promoting competitive advantage of Indian products in global markets. The Institute is located at Jagannathagattu, Dinnedavarapadu Village, Kurnool Andhra Pradesh and construction of state of art campus is under progress. This institute is mentored by IIITDM Kancheepuram.

The Institute offers B.Tech programme in Computer Science and Engineering, Electronics and Communication Engineering and Mechanical Engineering. It functions with the vision to groom engineers with design and manufacturing skills. The institute gives significant amount of emphasis for practice courses and theory concepts are also explored along with the relevant laboratory course.

IIITDM Kurnool invites online application from qualified candidates for following regular posts:

Post code	Post	Pay Matrix	No. of Post(s)
01	Assistant Registrar	Level - 10 Initial Pay - Rs 56100	03 (UR)
02	Junior Engineer (Civil)	Level - 06 Initial Pay - Rs 35400	01 (UR)
03	Junior Engineer (Electrical)	Level - 06 Initial Pay - Rs 35400	01 (UR)
04	Junior Assistant	Level - 03 Initial Pay - Rs 21700	03 (UR)
05	Junior Technician	Level - 03 Initial Pay - Rs 21700	03 (02-UR) (01- OBC)

2. Details of Qualification, Experience, Desirable Requirement of the posts:

1. Assistant Registrar	03 (UR)
Essential Qualification and Experience	A postgraduate degree with at least 55 % marks or its equivalent with excellent academic record. Upper Age Limit: 45 Years.
Desirable	I. Professional qualification in area of Management / Finance & Accounts. II. Experience in handling Academic / Administrative / Legal / Finance / Stores & Purchase / Establishments matters etc.. III. Excellent in oral and written communication. IV. Proficient in management with interpersonal skills. V. Well versed in FR SR and Rules of Govt of India for Administration posts. VI. General financial rules, FR SR, Computer Accounting system with the knowledge of tally for accounting position.

2. Junior Engineer (Civil)	1(UR)
Essential Qualification	BE/B.Tech in Civil Engineering with 2 years relevant experience or 3 year Diploma in Civil Engineering with 5 years relevant experience in construction and Maintenance of Road, Water supply, Drainage etc. Upper Age Limit: 32 Years..
Desirable	1. Knowledge in Structural Engineering. 2. Experience in maintenance of Industrial / Commercial/ Educational Intuitions. 3. Proficiency in Computer. 4. Good Supervisory skills with ample technical knowledge.

3. Junior Engineer (Electrical)	1(UR)
Essential Qualification	BE/B.Tech in Electrical Engineering with 2 years relevant experience or 3 year Diploma in Electrical Engineering with 5 years experience in maintenance of Electrical utilities. Upper Age Limit: 32 Years.
Desirable	1. Experience in electrical maintenance. 2. Experience in maintenance of Industrial / Commercial/ Educational Intuitions. 3. Proficiency in Computer. 4. Good Supervisory skills with ample technical knowledge

4. Junior Assistant	03 (UR)
Essential Qualification	Bachelor's degree with knowledge of computer operations or B.Com with the knowledge of Tally or B.Sc in computer science etc., Upper Age Limit: 27 Years
Desirable Qualification	Post qualification experience in handling Administrative/Academic/ Finance & Accounts/ Purchase &Stores.

5. Junior Technician	03 (2 UR) (1 OBC)
Essential Qualification	Diploma in Mechanical / Electronics and Communication/ Electrical/ Computer Science engineering or ITI with 2 years experience. Upper Age Limit: 27 Years
Desirable Qualification	BE/BTech in above discipline. Post qualification experience in handling Networking / Computer Applications , Mechanical /Electronics Equipment etc.

GENERAL INSTRUCTIONS

1. Applicants are required to submit on-line application and the candidates applying for more than one post are required to submit application for each post separately. Enclosures, if any, in support of application are to be uploaded as separate documents (pdf preferred) along with the application form.
2. The applicants are requested to go through all the instructions carefully and ensure that they fulfill all eligibility conditions. Their admission to all stages of the recruitment including written test and interview will be purely provisional and the final selection is subject to fulfilling the eligibility conditions.
3. Candidates should carefully fill up all the required details in the online application form including age, Education qualification, details of valid community/PwD certificates, Experience, the details of the online payment etc., as no correspondence regarding change of details will be entertained. If any of their claims is found to be incorrect, it will lead to rejection of their candidature.
4. The prescribed essential qualifications / experience indicated are bare minimum and mere possession of the same will not entitle the candidate to be called for Test / Interview.
5. The age limit and qualification will be reckoned as on the last date of receipt of applications. Age is relaxable in case of SC / ST / OBC / Ex-servicemen / PH candidates / Departmental candidates as per Government of India norms.
6. Persons serving in Govt./ Semi-Govt./ PSUs shall apply online and forward their application through proper channel or alternatively, they shall furnish a **NO OBJECTION CERTIFICATE** at the time of written test / interview.
7. Requirement of experience is relaxable at the discretion of the competent authority in the cases of SCs and STs. The Institute reserves the right to relax any of the qualifications/ experience in exceptional cases of meritorious candidates.
8. New Pension Scheme (NPS) will be applicable to all permanent employees of the Institute who join the regular post after 01.01.2004, subject to the rules governing the scheme.
9. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for test or interview. Fulfillment of qualifications per-se does not entitle a candidate to be called for test or interview. The Institute reserves the right not to fill up the posts, cancel the advertisement in whole or in part without assigning any reason and the decision in this regard shall be final.
10. Applicants belonging to General / OBC category are required to pay non-refundable application fee of Rs.300 by way of Demand Draft in favour of "IIIT Kurnool" payable at Chennai and the same shall be sent along with application form. No application fee is required for Women, SC/ST, and physically challenged candidates. Application fee will not be refunded or re-adjusted under any circumstances. No other mode of payment will be

accepted. Online application submitted without requisite fee will be rejected forthright and the payment made shall stand forfeited.

11. Incomplete applications or application without relevant enclosures will be out rightly rejected. No Interim correspondence will be entertained and replied to.
12. Canvassing in any form will be treated as a disqualification for the post.
13. In case of Group A posts, the candidates shortlisted and qualified for interview will be paid 2nd AC train fare by the shortest route from their residence or place of work. No TA is applicable for other posts.

14. Mode of Selection :

1. For Post 1 (Group A) the selection will be made through both written test and interview.
2. For post 2-5 (Group B & C) the selection will be made through written test only which includes skill, aptitude, Computer test etc.,

The institute further reserves the right to decide the mode of screening and testing the applicants for shortlisting and selecting.

15. Date of submission of Application:

a) Online Application:

Opening date : **21.09.2018**

Closing date : **21.10.2018**

b) Last Date for Submission of hard copy application : **29.10.2018 @05.30 p.m.**

After successful submission of online application, all the candidates are required to send hard copy of application along with self-attested copies of their Educational and experience certificates including Community certificates in an envelope superscribing of "Application for the Post of _____" to the following address by 5:30 pm on **29.10.2018**. Postal delay will not be considered valid reason for delay in submission of application otherwise their application will not be considered.

Mentor Director
IIITDM Kurnool
C/o IIITDM Kancheepuram
Melakottaiyur
Off Vandalur Kelambakkam Road
Chennai 600 127
Tamil Nadu, India.

Any query contact:

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Mentor Director