

# भारतीय सूचना प्रौद्योगिकी अभिकल्पना एवं विनिर्माण संस्थान कर्नूल



## INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING KURNOOL

(An Institute of National Importance under Ministry of Education, Govt. of India)  
Jagannathagattu, Kurnool-518008, Andhra Pradesh, INDIA

Advt. No.IIITDMK/Contract staff/Rectt/2024/Dec/2

20.12. 2024

### **ADVERTISEMENT FOR RECRUITMENT OF MEDICAL OFFICER ON CONTRACT**

Indian Institute of Information Technology Design and Manufacturing Kurnool is premier autonomous Institute established by the Ministry of Education, Government of India. The institute invites application for the post of Medical Officer on Contract for full time basis. The details regarding Essential qualifications, remuneration and other terms and conditions are appended below:

1	Name of the post	Medical officer (contract), full-time
2	No. of post	1
3	Consolidated monthly salary	INR 70,000
4	Essential qualification	MBBS from a recognized institution having required registration and licenses to practice in the state of Andhra Pradesh
5	Desirable	Post graduation: MD (General Medicine) or in any medical discipline
6	Job description	The incumbent is expected to: 1. <b>Be available in IIITDM Kurnool campus for any emergency</b> 2. Provide medical services to faculty, staff and their dependent family members and students. 3. Handle medical emergency cases. 4. Provide assistance to beneficiaries in IPD/OPD treatment as and when required and liaise with hospitals. 5. Work with the counselling services on campus. 6. Promote general health awareness on campus through health outreach activities (camps, talks etc.) 7. Facilitate Institute tie-ups with hospitals for medical services. 8. Facilitate scrutiny of medical bills (IPD/OPD) as per the norms of the Institute.
7	Tenure	Initially for 11 months (extendable based on performance and institute requirements)
8	Age	Not more than 45 years at the time of application
9	Shift timings	2 PM to 10 PM (or based on institute's requirement)

## Important Instructions to the Candidates:

1. Candidates must be citizens of India.
2. Appointment is purely temporary on Contract Basis and can be terminated at any time without any notice or compensation. The post is initially for the period of 11 months and extendable based on satisfactory performance and institute requirements.
3. The appointed person shall have no right/claim for regularization / absorption in IITDM Kurnool.
4. The prescribed Essential Qualifications / Experience indicated are bare minimum and mere possession of the same will not entitle the candidates to be called for interview / selection process. In case number of applications received in response to this advertisement is large, the Institute may restrict the number of candidates to be called for written exam / skill test / interview to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish full details of qualifications and experience possessed in the relevant fields, over and above the minimum prescribed. Documentary evidences will be verified during the selection process.
5. All educational qualifications must be from a recognized Board/University/Institute recognized by Medical Council of India.
6. Relaxation in age, educational qualification and or experience may be considered in case of exceptionally meritorious applicants, with prior approval of the Competent Authority.
7. The institute reserves the right to set higher norms than the minimum while selecting, taking into account the specific requirements of the institute. The decision of the institute in all matters related to the selection process/interview shall be final and no correspondence from the candidate will be entertained in this regard.
8. The candidate is responsible for correctness of information provided in the application form. If it is found at a later stage that any information provided by the candidate is incorrect/false, his/her appointment will be cancelled.
9. The institute reserves the right to modify /defer/cancel the advertisement / recruitment process at any stage without assigning any reason.
10. Candidates need to submit the application form duly filled (annexed as annexure-I) and have to carry original documents in support of all the required educational qualifications, experience and other claims etc together with a set of self-attested copies of all the documents at the time of interview.
11. Candidates are required to go through the details of qualifications, and instructions specified in this notification. They should satisfy themselves before attending the interview that they possess the minimum qualifications as laid down in the notification.
12. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to cancel any communication made to the candidates.
13. No TA / DA will be admissible to the candidates appearing for the interview.
14. No accommodation will be provided to the selected candidates.
15. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
16. The crucial date for determining the eligibility criteria for all candidates in every respect shall be the date of notification of this advertisement.
17. The details of the selected candidates will be displayed on the website of the institute. No individual communications will be sent. Candidates are advised to visit the institute website for regular updates on the recruitment.

18. In case of any dispute/ambiguity arising out of the recruitment, the decision of the Institute shall be final. Legal disputes, if any regarding the above will be restricted to the jurisdiction of Kurnool only
19. Selected candidate will have to join duty immediately on receipt of the offer letter.

20. **How to Apply:**

1. Interested candidates fulfilling the eligibility as per the above given criteria can apply (application form is available in the Institute Website)

2. The name of the post must be super-scribed clearly on the envelope as given below:

**“Application for the post of Medical Officer (on Contract )” and send their duly filled in application form to the following address by Post:**

FIC Health Unit

Indian Institute of Information Technology Design and Manufacturing Kurnool,  
Jagannathagattu, Kurnool-518008, Andhra Pradesh, India.

3. The institute shall not be responsible for postal delays if any. Without application and supporting documents the candidates will not be considered for further process.

4. Last Date of submission of Application form: 21 days from the date of publishing the advertisement on institute website

5. The tentative date of Interview : Second week of February 2025

**Place of Interview : Administrative Block, IIITDM Kurnool,  
Jagannathagattu, Kurnool-518008, Andhra Pradesh**

Sd/--

Registrar



7. Date of Birth (dd/mm/yyyy) :

8. Age as on 19.12.2024:

9. Gender :

10. Nationality:

11. Category (SC/ST/OBC/EWS/UR):

12. Marital Status:

13. Person with Disability (Yes/No):

If yes, mention disability type

**14. Qualifications**

Examination	Year	Class	% / CGPA	University/ Institute	Specialization
SSC (10)					
HSSC (10+2)					
Under Graduate					
Post Graduate					
Other					

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**15. Details Of Employment/ Experience In Chronological Order (Starting from latest)**

S. No	Department/Organization	Post held & nature of appointment (Contract/ Ad-hoc)	Pay Drawn	Period		Length of service (Yrs. Months)	Nature of Duties Performed
				From	To		

**16.** (a) Have you ever been arrested, prosecuted and kept under detention, or bound down/fined/convicted by a court of law for any offence or debarred/disqualified by any Public Service Commission from appearing at its Exam. /Selections or debarred from taking any Exam. /rustedicated by any University or any other Educational authority/Institution?

(b) Is any case pending against you in any court of law, University or any other educational authority/Institution. (If, yes provide details in separate sheets).?

**17.** Any other relevant information-: (Max 500 words) (if needed attach a separate sheet)::

**UNDERTAKING**

I give the undertaking that I have read all the information and instructions given in Advertisement (Advt. No. IIITDMK/Contract staff/Rectt/2024/Dec/2 dated 20.12.2024 on the website for the post \_\_\_\_\_ at [www.iiitk.ac.in](http://www.iiitk.ac.in) and the above information given by me is correct to the best of my knowledge and belief. I understand that my application shall be rejected if

- i) The information is not correct or
- ii) All the required certificates and documents are not attached or
- iii) Application is incomplete.

Date:

Place:

Signature of the Candidate